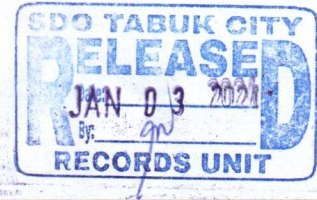




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



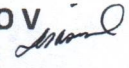
January 03, 2024

DIVISION MEMORANDUM
NO. 01, s. 2024

TO: All Employees of SDO Tabuk City

SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN)


1. Informing all employees of SDO Tabuk City on the submission of SALN (As of December 31, 2023) on or before **February 16, 2024**, in four (4) copies using Revised Form 2015.
2. The signing authority for the SALN is any lawyer with Notarial Commission-Notary Public as stipulated in the Regional Memo No. 177. 2022.
3. Consolidated SALN per school will be submitted to the Review Compliance Committee (RCC) through the administrative Officer V, to review the SALN submitted by the employees before it is forwarded to the Administering Authority.
4. Signed SALN will be returned to schools concerned for scanning and resubmission of E-copy in PDF format until **February 29, 2024**.
5. For information and compliance.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 

Admin. DM
01/02/2024



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
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Website: <https://www.depedtabukcity.com>

 DepEd Tayo Tabuk City