



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



January 9, 2024

DIVISION MEMORANDUM

No. 17 s. 2024

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 HRMPSB MEMBERS
 ALL CONCERNED APPLICANTS

SCHEDULE OF PAPER ASSESSMENT OF FOLDERS OF APPLICANTS FOR ADMINISTRATIVE AIDE VI (ADA VI) AND ADMINISTRATIVE OFFICER I

1. Relative to Division Memorandum No. 04 s. 2024, the Schools Division of Tabuk City through the Human Resource Merit, Promotion and Selection Board (HRMPSB) will conduct **paper assessment** of folders of applicants for ADA VI and AO I as follows:

Application Code	Activity	Time and Date	Person Involved	Venue
AO I-001 AO I-010 AO I-002 AO I-012 AO I-004 AO I-013 AO I-005 AO I-014 AO I-006 AO I-015 AO I-007 AO I-016	Paper Assessment	9:00am to 12noon January 15, 2024	ASDS SGOD Chief AO V SH of KNHS NEU Rep. HRMO Secretariat	SDO Tabuk City Conference Hall
ADA VI-005 ADA VI-017 ADA VI-006 ADA VI-018 ADA VI-007 ADA VI-019 ADA VI-009 ADA VI-020 ADA VI-012 ADA VI-021 ADA VI-013 ADA VI-023 ADA VI-014 ADA VI-024 ADA VI-015	Paper Assessment	1:00pm to 5:00pm January 15, 2024	ASDS SGOD Chief AO V SH of KNHS NEU Rep. HRMO Secretariat	SDO Tabuk City Conference Hall

2. All applicants are advised to bring their original folder/copies for verification purpose.
3. Applicants are also advised to be at the waiting area 30 minutes before the start of their scheduled activity.
4. Immediate dissemination and compliance to this memorandum is desired.

g/v
BENEDICTA B. GAMATERO PhD, CESO V
 Schools Division Superintendent



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