



Republic of the Philippines  
**Department of Education**

Cordillera Administrative Region  
Schools Division of Tabuk City  
Purok 2, Bulanao Norte, Tabuk City, Kalinga

Office of the Schools Division Superintendent

12 Jan 2024


DIVISION MEMORANDUM

No. 18, s. 2024

**REPLACEMENT OF PARTICIPANT TO THE ORIENTATION WORKSHOP OF  
TECHNICAL WORKING GROUP(TWG) FOR THE QUALITY ASSURANCE (QA)  
and MOCK-UP EVALUATION OF TEXTBOOKS and TEACHERS MANUAL ( TM)  
( Regional Memorandum No. 10 s., 2024)**

**TO:** Joan M. Ranjo, PSDS of ETD3  
Avelina P. Trinidad, P2

1. In view of the preparation on the conduct of the Division Roll Out of Advancing Basic Education in the Philippines Instructional Leadership Training ( ABC+ILT), **Avelina P. Trinidad-P2** is hereby advised to replace **Maribel M. Bravo- EPS** as participant in the Orientation Workshop of Technical Working Group ( TWG) for the Quality Assurance ( QA) and Mock-up Evaluation of Textbooks and Teachers Manual ( TM) on January 15 to 19, 2024 at Subic Bay Venezia Hotel, Subic Bay Freeport Zone, Olongapo.
2. With this, she is further advised to bring laptop, charger, extension cord and sample learning materials.
3. All other provisions stated in RM 10 s., 2024 shall be in place.
4. Immediate and widest dissemination of this memorandum is desired.

  
**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent

Mmb/CID24