



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
Schools Division of Tabuk City



Office of the Schools Division Superintendent

16 JANUARY 2024

**Division Memorandum**  
No. 21, s. 2024


**SUBMISSION OF QUARTERLY REPORT ON CAREER GUIDANCE  
IMPLEMENTATION FOR SCHOOL YEAR 2023-2024**

To: Assistant Schools Division Superintendent  
Division Chiefs and Unit Heads  
Public Schools District Supervisors  
Public and Private Secondary Schools  
All Others Concerned

1. In reference to OUOPS No. 2023-03-8149 **“Guidelines on the Supervision and Implementation of the DepEd Career Guidance Program for School Year 2023-2024”** in all public and private secondary schools, school heads are directed to submit a complete quarterly report on the status of Career Guidance Implementation to the Division – Youth Formation Coordinators using Enclosure 3 which is attached to this memorandum.
2. Submitted Quarterly Report of schools shall be consolidated by Division Youth Formation Coordinator (DYFC) of SGOD for submission to the Regional Office.
3. Deadline for the submission of the quarterly Report shall be as follows thru this link <http://tinyurl.com/CGPQtrlyReport>

Date	CGP Implementation Report
January 26, 2024	1 <sup>st</sup> Quarter and 2 <sup>nd</sup> Quarter
April 8, 2024	3 <sup>rd</sup> Quarter
June 7, 2024	4 <sup>th</sup> Quarter

4. For Queries, please contact Mr. Allan R. Galanza @ 09265856670 or Daisy May M. Bucao @ 09366455322.
5. For information and compliance.

  
**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent



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 DepEd Tayo Tabuk City