



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Division Memorandum
No. 60, s. 2024

TO : All Administrative Officer II (Elem. And SHS)
All PDO's
All Concerned

DATE : February 16, 2024

SUBJECT : **Division Meeting of All AO's-II and PDO's**

1. Please be informed that there will be a Division Meeting of all Administrative Officer-II and PDO's on February 26, 2024, at exactly 1:00 P.M, at the Division Conference Hall.
2. The following agenda:
 1. New School's Assignment of AO's
 2. Review of the Duties and Function
 3. Salient provisions of DepEd Order No.2, s. 2024 and administrative instructions under DM-OUHROD-2024-0123
3. Other Matters
4. Attendance is a must.
5. For your information and immediate dissemination is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent