



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent

05 March 2024

DIVISION MEMORANDUM

No. 82, s. 2024



CORRIGENDUM TO DIVISION MEMORANDUM No. 75, s. 2024, RE: INTERFACING ON THE REMOVAL OF ADMINISTRATIVE TASKS OF PUBLIC SCHOOL TEACHERS

To: -Assistant Schools Division Superintendent
-Chief Education Supervisors
-Public School District Supervisors
-School Heads of Public Elementary and Secondary Schools
-All Administrative Officers and Project Development Officer I
-All Others Concerned

1. This corrigendum is hereby made as to the changes in the clustering of participants on March 7 and 8, 2024 concerning the above subject of this memorandum. All other provisions of Division Memorandum 75, s. 2024 like the venue and dates shall remain.

2. Enclosure 1 is the final list of participants in Clusters 1 and 2. Also, enclosure 2 is the revised program matrix.

3. For the information and guidance of all concerned.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 

Encls: As stated
/sgod/smme/kaa/DivM_75.2024_Corregendum_GovernanceOperations
March 05, 2024



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 DepEd Tayo Tabuk City

**Implementation of DepEd Order No. 02, s. 2024
on School Governance and Operations
March 7 & 8, 2024**

LIST OF SCHOOL HEAD PARTICIPANTS					
Cluster 1 Schedule	No.	School Head	Cluster 2 Schedule	No.	School Head
Date: March 7, 2024 Venue: M-Hotel & Restaurant	1	Amado B. Danao	Date: March 8, 2024 Venue: Las Vegas Hotel & Restaurant	1	Rosalina P. Ayang-Ang
	2	Robert L. Balneg		2	Mildred S. Cabay
	3	Evelyn C. Bongalon		3	Sylvia D. Gollingoy
	4	Junny F. Decena		4	Jodylyn L. Dangatag
	5	Lolita C. Facali		5	Yolanda W. Longan
	6	Romeo B. Banatao		6	Trifona Alatan
	7	Dolores D. Ganotice		7	Leah Ann B. Bangibang
	8	Denia P. Ondog		8	Melchor G. Layugan
	9	Caroline O. Torres		9	Charlene Silao
	10	Maribel B. Gayodan		10	Matt Domingo B. Paclay
	11	Jayson B. Aduca		11	Antonio P. Dawing
	12	Crispina G. Baligod		12	Hener P. Abad
	13	Rey Abannag		13	Reynaldo T. Tumapang
	14	Aquino B. Dulliyao		14	Marlon A. Binoloc
	15	Emilia Simeon		15	Lilibeth P. Cosidon
	16	Concepcion P. Olya-On		16	Ernesto A. Cabanes Jr.
	17	Annabelle C. Pasingan		17	Antonio P. Dawing
	18	Napoleon R. Mukay		18	Romel Alcanzarine
	19	Gemmaline C. Bumanglag		19	Cresilda B. Donggayao
	20	Leonardo T. Egan		20	Joan M. Dalilis
	21	Linda W. Kissob		21	Lilia G. Manarpaac
	22	Geraldo L. Baligod		22	Moses G. Sawad
	23	Ricky D. Simangan		23	Ruth M. Banao
	24	Avelina P. Trinidad		24	Mark M. Malamnao
	25	Jose R. Quanso		25	Paulino G. Calbuyao
	26	Agapito B. Mabbayac		26	Susette G. Gamon
	27	Nally B. Palattao		27	Elizalde S. Blaza
	28	Josephine Ann T. Osong		28	Prudencio P. Cabannag
	29	Herminia F. Dapeg		29	Rogelio D. Alunday
	30	Danmax Cortez		30	Cherilyn B. Alison
	31	Severa P. Tugas		31	Marilyn B. Pecua
	32	Joselito B. Cabello		32	Elvira B. Tabag
	33	Raul V. Dalilis		33	Judith A. Sagayo
	34	Olivia O Tanding		34	Flordeliza A. Sannadan
	35	Dante H. Delos Reyes		35	Oraline F. Edas
	36	Imelda L. Haban		36	Brendalee T. Lingbawan
	37	Victor B. Dulag		37	Daisy D. Banutan
	38	Joy A. Taynan		38	Grace M. Balnao
	39	Melchor Langbisan		39	Rudy Paul Taguibao
	40	Theresa D. Reglos		40	Melba D. Adop
	41	Jerry Rodriguez		41	Marilyn L. Talingdan
	42	Eddie G. Rodriguez		42	Airen L. Ammiyao
	43	Edgar F. Delgado		43	Jocelyn B. Baculi
		44	Everlyn C. Gunaban		
		45	Annette B. Ismael		
		46	Gina A. Gasadan		
		47	Jobella Kongi G. Agpad		
		48	Melita M. Gamongan		
		49	Judy S. Gallardo		
		50	Elaine Jane Capinpin		
		51	Nelyn B. Clemencia		
		52	Marciana M. Annogui		
		53	Rowena Cabanes		
		10 Public School District Supervisors			

LIST OF AO II / PDO I PARTICIPANTS					
Cluster 1 Schedule	No.	AO II / PDO I	Cluster 2 Schedule		AO II / PDO I
Date: March 7, 2024 Venue: M-Hotel & Restaurant	1	Olivia O. Alngag	Date: March 8, 2024 Venue: Las Vegas Hotel & Restaurant	1	Marlyn B. Ambong
	2	Sabina N. Briosos		2	April T. Malaggan
	3	Julie Ann M. Lingbawan		3	Roselma G. Gas-ib
	4	Wemenda W. Galano		4	Helen Joy O. Palattao
	5	Oliver P. Gas-ib		5	Rachelle E. Canao
	6	Lenie L. Mugao-PDOI		6	Rhazelle N. Lomeng
	7	Emmalyn I. Ongat		7	Janice C. Madio
	8	Vincent B. Martinez		8	Rubelyn C. Baston
	9	Precious Jane P. Quadra		9	Juanito R. Gomgom-o
	10	Artici R. Ronquillo		10	Jay-Lord A. Pugal
	11	Jinky O. Agpawan		11	Bobby W. Daguio
	12	Valerie Ann B. Andrada		12	Erecson I. Matias
	13	Cherrie Gay E. Magannon		13	Joan B. Banggawan
	14	Jamine Earl Pauline B. Gaydan (SHS AOII)		14	Juliet G. Bangelan
	15	Janine Marie Agaran		15	Jovy O. Sangayab
	16	Rhovelyn G. Pittong		16	Sandra U. Tarnate
	17	Jona Christine C. Lang-ay		17	Vicenta B. Aggueban
	18	Raymunda L. Anongos-PDOI		18	Marvin G. Padilla (SHS AOII)
	19	Jessica T. Polig-PDOI		19	Carolyn G. Dugyawe
	20	Ramil M. Tugas		20	Heidi D. Dumaguing
	21	Criselda M. Balucnit		21	Rona-Goan T. Viloría
	22	Thelma B. Gapasen		22	Warren D. Parungao
Number of participants: 14 from SGOD; 1 from OSDS (SDS / ASDS); 96 School Heads; 41 AO-II; 3 PDO-I; All (10) PSDS					
Total Number of Participants: 180 (March 7, 2024 = 90; March 8, 2024 = 90)					

**Implementation of DepEd Order No. 02, s. 2024
on School Governance and Operations**

March 7, 2024 | M-Hotel, Appas, Tabuk City, Kalinga

March 8, 2024 | Las Vegas Hotel, Tabuk City, Kalinga

PROGRAM MATRIX

Time	Activity	Unit/Person Responsible
Part I 7:30 A.M. to 8:00 A.M.	Arrival and registration	Secretariat: HRTD Section
Part II 8:01-8:45	OPENING PROGRAM	Facilitator: Harriet C. Buslig
	National Anthem	Frances D. Gacuya, EPS II
	Prayer	Deewaii B. Bagayao, SEPS
	DepEd Quality Policy Statement	Allan Galanza
	Roll Call	Daisy May M. Bucao, PDO I
	Opening Remarks/ Statement of Purpose/ Overview of the Activity	Jan Nowel E. Peña OIC Asst. Schools Division Superintendent
	SDS Message & updates	Benedicta B. Gamatero PhD, CESO V Schools Division Superintendent
	House Rules	c/o Facilitator
Part III 8:46 A.M. to 5:00 P.M.	PRESENTATION AND DISCUSSION OF SCHOOL GOVERNANCE & OPERATIONS VARIOUS REPORTS AND PROCESS FLOWS	
8:46-9:16	Review & Adjustment of SY 2023-2024 School OPCR Targets	Jan Nowel E. Peña OIC-ASDS
9:17-9:47	Presentation of Duties & Responsibilities of AOs and PDOs	Dorothy S. Asingal AO V
9:48-9:55	Health Break	
9:56-10:11	Governance & Operations Structure, Mandates, and Functions	Sally P. Feken Chief-SGOD
10:12-10:46	School Management Monitoring & Evaluation	Kenneth A. Atiwag
10:47-11:32	Youth Formation	Allan Galanza Daisy Mae Bocao
11:33-12:18	Disaster Preparedness and Response Program (DPRP)	Menchie P. Gamongan
12:19-1:00	Healthy Lunch Break	
1:01-1:46	Planning and Research Section	Research: Deewaii B. Bagayao Planning: Efren Y. Danag
1:47-2:32	Physical Facilities Section	Engr. Paul N. Palliso
2:33-3:18	Human Resource Training & Development Section	Ana Marie B. Bucahan
3:19-3:30	Health Break	
3:31-4:16	Health and Nutrition Section -SBFP -WINS -ARH -NDEP -Mental Health Awareness -Medical, Dental, and Nursing Services	Program Flagship Focals
4:17-5:00	Social Mobilization and Networking Section	Romeo Agagon
5:01-5:10	Closing Remarks and Announcements	Sally P. Feken
Other concerns may be discussed when there will be enough time:		
<ul style="list-style-type: none"> Sports Related and Other Reports, and Best Practice, Innovation and Project Proposal Process Flow - c/o <i>Doddie Marie L. Duclan, EPS-SGOD</i> School Client Satisfaction Measurement, and Other Reports being requested from schools by DepEd and Other Agencies) - c/o <i>Kenneth A. Atiwag</i> 		

In-Charge of: Photo Documentation – Allan Galanza & Frances D. Gacuya
Health & Welfare – Health & Nutrition Section