



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

April 1, 2024

Division Memorandum
No. 124 s. 2024

To: Office of the ASDS
Public School Heads
Private School Heads
SUC School Heads
SGOD Chief
CID Chief
Others Concerned

SIGNATORIES TO THE SY 2023-2024 BEIS DATA GATHERING FORMS

1. Pursuant to DepEd Order No. 27, s. 2019 and to the memorandum released by the Office of the Undersecretary for Administration date March 8, 2024, the following are the validators and signatories of the different reports contained in the SY 2023-2024 BEIS data gathering activity.

DATA ELEMENTS	DIVISION FOCAL PERSON	POSITION
IP Education	EMILY B. LANGKIT	Public Schools District Supervisor
MADRASAH	THELMA B. GALICIA	Education Program Supervisor
Special Education/SNED	CRESENCIAM. NA-OY	Education Program Supervisor
DRRM and other related Activities	MENCHIE P. GAM-ONGAN	Project Development Officer II
Teaching and Non-Teaching Personnel Data	CATHERINE M. BADONG	Administrative Officer IV
Computer, Internet, and other ICT	ALLAN S. DUMALSIN	Information Technology Officer I
MOOE	SIXTO D. LANG-AY JR.	Accountant III
Instructional / Non-instructional rooms including electricity, water and other sanitation	PAUL N. PALLISO	Engineer III



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DepEd Tayo Tabuk City



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facilities, School Location, Travel details		
School Health Nutrition including solid waste management, tobacco control	NURSE ASSIGNED PER DISTRICT	Nurse II
School Sports	DODDIE MARIE L. DUCLAN	Education Program Supervisor
School Government Program	ALLAN R. GALANZA	Project Development Officer I
Youth Formation Program	DAISY MAE M. BUCAO	Project Development Officer I
Division Planning Officer	EFREN Y. DANAG	Planning Officer III
Head of the Office	BENEDICTA B. GAMATERO	Schools Division Superintendent
Private School Coordinator	KENNETH A. ATIWAG	Senior Education Program Specialist
Trainings	ANAMARIE B. BUCAHAN	Senior Education Program Specialist
Research	DEEWAI B. BAGAYAO	Senior Education Program Specialist
SHS Specializations	EMMANUEL C. UBUAN	Education Program Supervisor

2. As such, **Division Focal Persons should be responsible for paper or table validation of the forms.** Likewise, **100% table validation of submitted templates by the program coordinators shall be done.**
3. School Heads are also reminded that they shall be responsible for validating the accuracy and correctness of the data reported by their school. Also, this is to remind on the timelines as stated in DM 112 s. 2024.
4. For immediate dissemination.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent



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