



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
BCS Compound, Purok 02, Bulanao Norte, Tabuk City



Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 17, s.2024

April 23, 2024

CAREER GUIDANCE MODULE ENHANCEMENT IN PARTNERSHIP WITH CLGU PUBLIC EMPLOYMENT SERVICE OFFICE (PESO)

To : Chiefs, Unit Heads
Public Schools District Supervisors
Public and Private Secondary School Heads
All Others Concerned

1. Relative to the mutual direction of DepEd and PESO to advance Career Guidance in Tabuk City, the Career Guidance Capability Building Phase II shall be conducted on May 4-5, 2024 for the identified Career Guidance Advocates who attended the Phase 1 Cap B. The venue shall be announced later through various available communication platforms.
2. The activity aims to:
 - A. Update participants on Labor Market Information (LMI);
 - B. Orient participants on Culture Sensitive Program Planning
 - C. Retool participants on the basic guidelines in learners resource development, and
 - D. Integrate updated LMI in the existing K to 12 Homeroom Guidance Modules.
3. Enclosed herewith is the list of participants.
4. All non-teaching and teaching personnel participants shall be entitled to vacation service credit or COC as applicable pursuant to DepEd Order No. 53, s. 2003 and DO 30, S. 2016 - Policies and Guidelines on Overtime Services and Payment in the Department of Education and CSC & DBM Joint Circular No. 2 s. 2004. on Non-monetary Remuneration for Overtime Services Rendered.
5. Personnel's travel expenses relative to the activity can be charged against local funds subject to fund availability, and usual accounting and auditing rules and regulations; while food shall be shouldered by CLGU-PESO.
6. Immediate and wide dissemination of this memorandum is highly encouraged.


BENEDICTA B. GAMATERO PhD CESO V
Schools Division Superintendent

Name of DepEd Participants	Sex	Position	Office/School
1. Mitzi Favilla	F	Guidance Counselor	SWABI
2. Mary Joyce Garming	F	T – 3	SDO – Tabuk
3. Nancy Beddec	F	MT – 2	Bado Dangwa NHS
4. Michelle C. Liclic	F	MT – 2	KNHS
5. Desie Rose Balonggay	F	T – 3	Tuga NHS
6. Raquel S. Abella	F	MT – 1	Tuga NHS
7. Joy A. Taynan	F	HT – 3	Balong NHS
8. Jae Vanessa Abalos	F	Guidance Designate	St. Tonis College
9. Miyalyn Ballay	F	Guidance Counselor	STS Tabuk
10. Rose Melinda Duclan	F	Guidance Counselor	KSULHS
11. Elenor May Chantal Massakaraeng	F	Guidance Designate	Bado Dangwa NHS
12. Leah Dawagan	F	Guidance Designate	Bado Dangwa NHS
13. Mary Joy Tangbawab	F	SHS Teacher	New Tanglag NHS
14. Abelyn C. Dalingay	F	Guidance Counselor	C+ACT
15. Marivic D. Lastimoza	F	Guidance Designate	Cudal NHS
16. Angelene N. Degan	F	Teacher-in Charge	KCSTI
17. Bernardo B. Bernardino	M	Guidance Designate	New Tanglag NHS
18. Jay-ar Dalimag	M	ASP II - SHS	TCNHS
19. Mary Eliza B. Garcia	F	Guidance Designate	ISAP
20. Jonalyn B. Divina	F	T – 3	Balong NHS
21. Leslie Mart D. Dacio	M	T – 3	Nambaran AINHS
22. Yolanda Dumawing	F	T – 3	Balawag NHS
23. Rowena Wayaway	F	T – 2 SHS	Nambaran AINHS
24. Joseph Melon	M	Ali – LEO II	DOLE
25. Julie C. Pagtan	F	T – 3	Bulo NHS
26. Jocelyn Malamnao	F	T – 1	Tabuk Institute
27. Melody T. Sannadan	F	T – 3	Dilag IS
28. Junena L. Matammu	F	Guidance Counselor	TCNHS
29. Jasmin Pemintel	F	Guidance Counselor III	TCNHS
30. Alex Luban	M	T – 3	Bulo NHS
31. Jan Nowel E. Pena	M	OIC – ASDS	SDO - Tabuk
32. Nicasio C. Sumarita, Jr.	M	EPS	CID – SDO
33. Doddie Marie L. Duclan	F	EPS	SGOD -SDO
34. Daisy Mae Bucao	F	PDO 1	SGOD-SDO
35. Helen B. Orap	F	EPS	CID- SDO