



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the School Divisions Superintendent

May 08, 2024

Division Memorandum
No. 72, s. 2024

**2nd School Leaders and Managers Conclave
DIVISION MANAGEMENT COMMITTEE MEETING**

TO: Asst. Schools Division Superintendent
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Head of Units and Offices
Public Elementary and Secondary School Heads/ TICs
All others concerned

1. The Governance of Basic Education stipulated in Republic Act 9155 recognizes the process of democratic consultation in the decision-making process to ensure coordination and open communication in the Division and school levels. Hence, Division Offices shall provide opportunities for collaboration between and among key Officials and school leaders and managers to discuss pressing issues and concerns in the delivery of basic education services
2. Relevant to this, the Schools Division of Tabuk City will conduct the 2nd School Leaders and Managers Conclave, Division Management Committee Meeting on May 14, 2024, 08:00 a.m. at M Hotel, Appas, Tabuk City. The objectives of said activity are:
 - a. Present the 2nd Quarter accomplishment report and respond to arising issues and concerns from field personnel, schools, and learning center,
 - b. Provide opportunities for school leaders and managers to discuss and propose recommendations to pressing issues in the delivery of basic education services, and
 - c. Provide update to school leaders and managers on relevant DepEd issuances, policies, and guidelines.
3. Participants to this activity are the Division personnel and school heads including those with official designation as Teacher-In-Charge. The total number of participants is stipulated in the succeeding table.



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

DepEd Tayo Tabuk City



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Schools Division of Tabuk City


Position/Designation	Number
1.Schools Division Superintendent	1
2.OIC Asst. Schools Division Superintendent	1
3.Chief Education Supervisors	2
4.Education Program Supervisors	11
5.Public Schools District Supervisors	10
6. Administrative Officer V	2
7. Administrative Officer IV	4
8. Accountant III	1
9. Legal Officer	1
10. Division Engineer	1
11. Medical Officer	1
12. Information Technology Officer	1
13. Senior Education Program Specialist	4
14. School Heads and Teacher-In-Charge	96
15. Health Team	2
16. Secretariat	2
Total:	140

5. The agenda of the 2nd Division Management Committee Meeting are:
 - a. Pertinent announcement from the different functional divisions,
 - b. Arising Issues and Concerns from the field, and
 - c. Other matters,
6. Immediate disseminations of and compliance to this memorandum is desired.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 



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