



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent

17 May 2024

**DIVISION MEMORANDUM**

No. 186 s. 2024

**TO :** SGOD and CID Chief  
 All Education Program Supervisor  
 All Others Concerned

**COMPOSITION OF DIVISION PD DESIGN EVALUATORS AND THEIR FUNCTIONS**

1. Pursuant to RM No. 221, s. 2024 and DM 44, s. 2023, the Division PD Design Evaluators is hereby organized and the delineation of their functions.
2. The Division PD Design Evaluators shall be composed of the following:

Name of Personnel	Position Title
Ramonchito R. Soriano	Chief Education Supervisor
Sally P. Feken	Chief Education Supervisor
Thelma B. Galicia	Education Program Supervisor
Maribel M. Bravo	Education Program Supervisor
Emmanuel C. Ubuán	Education Program Supervisor
Emily B. Langkit	Public Schools District Supervisor
Josefina B. Balisong	Education Program Supervisor
Cresencia M. Na-oy	Education Program Supervisor
Nicasio C. Sumarita Jr	Education Program Supervisor
Marionette S. Dooma	Education Program Supervisor
Federico Flores Jr.	Education Program Supervisor
Helen B. Orap	Education Program Supervisor
Ana Marie B. Bucahan	Senior Education Program Specialist
Harriet C. Buslig	Education Program Specialist II

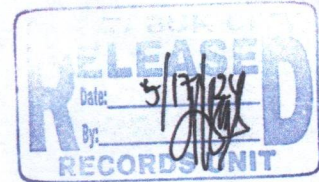
3. The Division PD Design Evaluator shall have the following functions:
  - a. Review and evaluate each element in the detailed PD Program designed based on the quality standards set.
  - b. Evaluate the evidence of each quality standard in the relevant section of the detailed PD program design.
  - c. Evaluate the alignment of the objectives with the session content, methodology/activities, output and intended learning outcomes.
  - d. Ensure the alignment of the proposal to the Philippine Professional Standards for Teachers and School Leaders.



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**Website:** <https://www.depedtabukcity.com>



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- e. Check individual attachment for consistency, accuracy and compliance with the requirements.
  - f. Consolidate the result of evaluation through the Quality Assurance Recommendation Form.
  - g. Prepare clearly the articulated recommendations for PD Programs that failed to meet the QA standards, for compliance of the PD program owner.
  - h. Endorse QA recommendation to the QA Certification approver.
4. For information and compliance.

**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent



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