



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

4 June 2024

DIVISION MEMORANDUM

No. 708 s. 2024

**CONDUCT OF CAPABILITY BUILDING ON RESEARCH FOCUSING ON
DRRM BY SCHOOLS AND DIVISION OFFICE EMPLOYEES**

TO : All PSDSs
Public School Heads
All Others Concerned

1. In order to contribute to the identification of research-based plans and interventions relative to Climate Change Adaptation and Mitigation especially with the drastic changes in the climate and heat index which affects teaching and learning and all other sectors of the society in general, learning and development not only of our learners but also of the human resource in DepEd Tabuk City should not cease. It is for this reason that SDO Tabuk City through the DRRM Unit in coordination with the Planning and Research Section will be facilitating a Capability Building on Research specifically on DRRM on **June 11 -13, 2024 at Las Vegas Hotel and Restaurant, Dagupan Weste, Tabuk City.**
2. The activity aims to strengthen the culture of research in DepEd Tabuk City specifically to capacitate and update the participants in developing and conducting research and to provide a guide on the right steps as well as the correct form and substance of an office-based or school-based research. This activity will also provide an avenue for the participants to benchmark on DRRM-related studies which shall also be presented during the activity.
3. Participants are selected school heads and other non-teaching personnel listed in Annex A.
4. Participants shall be entitled to Compensatory Overtime Credits (COC) equivalent to 12 hours as per Civil Service Commission (CSC) and DBM Joint Circular No. 2 s. 2004 for their services on June 12, which was declared as regular holiday.
5. Meals and snacks shall be charged against local funds subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination and compliance of this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent



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DepEd Tayo Tabuk City

Annex A: DM No. _____ s. 2024; page 1 of 2

No.	NAME OF SCHOOL	SCHOOL HEAD	POSITION
1	CAMP CONRADO BALWEG ES	ROBERT L. BALNEG	Teacher III/ TIC
2	IPIL ES	EVELYN C. BONGALON	HT-II
3	MANSANITA ES	LOLITA C. FACALI	Teacher III/ TIC
4	MATUCNANG ES	ROMEO B. BANATAO	HT-III
5	TANNUBONG ES	CELSO U. PAGUEL	Head Teacher I
6	BULO WEST ES	JAYSON B. ADUCA	Head Teacher III
7	CATAW ES	REY ABANNAG	HT-I
8	LACNOG INTEGRATED SCHOOL	EMILIA SIMEON	HT-I
9	NEW BALBALAN ES	ANNABELLE C. PASINGAN	Teacher III/ TIC
10	BULO NHS	GEMMALINE C. BUMANGLAG	Principal II
11	HILLTOP ES	LINDA W. KISSOB	Teacher III/ TIC
12	SOTTO ES	RICKY D. SIMANGAN	Teacher III/ TIC
13	EASTERN KALINGA NHS	JOSE R. QUANSO	Head Teacher II
14	BALONG CENTRAL SCHOOL	RAUL V. DALILIS	HT-III
15	BAYABAT ES	OLIVIA O TANDING	HT-III
16	BURAYUKAN ES	DANTE H. DELOS REYES	Teacher III/ TIC
17	GRADUAL DISCOVERY ES	NELYN B. CLEMENCIA	HT-I
18	LAYA WEST ES	JUDY S. GALLARDO	HT-III
19	PANTAR ES	ELAINE JANE CAPINPIN	HT-III
20	BALONG NHS	JOY A. TAYNAN	Head Teacher III
21	BULANAO EAST CENTRAL SCHOOL	ROWENA CABANES	HT-III
22	BULANAO WEST ES	THERESA D. REGLOS	HT-III
23	CALLAGDAO ES	JERRY RODRIGUEZ	Head Teacher I
24	BANNENG ES	SYLVIA D. GOLLINGOY	Teacher III/ TIC
25	CALACCAD ES	JODYLYN L. DANGATAG	Head Teacher I
26	CUDAL CENTRAL SCHOOL	YOLANDA W. LONGAN	HT-III
27	DALNACAN ES	TRIFONA ALATAN	Head Teacher I
28	MALLONG ES	LEAH ANN B. BANGIBANG	Teacher III/ TIC
29	CALACCAD NHS	MELCHOR G. LAYUGAN	HT-VI
30	CUDAL NHS	CHARLENE SILAO	HT-II
31	ADDANG ES	MATT DOMINGO B. PACLAY	Teacher III/ TIC
32	BALAWAG CENTRAL SCHOOL	HENER P. ABAD	HT-I
33	PALIGATTO ES	ERNESTO A. CABANES JR.	Head Teacher III
34	BALAWAG NHS	ROMEL ALCANZARINE	HT-VI
35	CABARITAN ES	CRESILDA B. DONGGAYAO	Teacher III/ TIC
36	GOBGOB ES	EDDIE G. RODRIGUEZ	HT-III
37	MADAPDAPPIG ES	RUTH M. BANAQ	HT-I
38	MASABLANG ES	MARK M. MALAMNAO	HT-III
39	NEW TANGLAG ES	PAULINO G. CALBUYAO	HT-III
40	TANGBAY ES	SUSETTE G. GAMON	HT-I
41	TOPPAN INTEGRATED SCHOOL	ELIZALDE S. BLAZA	Head Teacher I
42	TULIAO ES	PRUDENCIO P. CABANNAG	HT-III
43	BADO DANGWA NHS	CHERILYN B. ALISON	HT-VI
44	NEW TANGLAG NHS	EDGAR F. DELGADO	HT-III
45	BANTAY ES	BRENDALEE T. LINGBAWAN	HT-III
46	CALLAGAN ES	MELITA M. GAMONGAN	HT-I
47	DUPAG ES	DAISY D. BANUTAN	Head Teacher I
48	GAWIDAN ES	GRACE M. BALNAO	HT-III
49	GUILAYON INTEGRATED SCHOOL	RUDY PAUL TAGUIBAO	HT-III
50	LUCOG ES	MELBA D. ADOP	Teacher III/ TIC
51	MAGNAO ES	MASILYN L. TALINGDAN	HT-I
52	NANENG ES	JOCELYN B. BACULI	Head Teacher I
53	PA-O ES	EVERLYN C. GUNABAN	Teacher III/ TIC
54	BANTAY NHS	ANNETTE B. ISMAEL	HT-II
55	NANENG NHS	GINA A. GASADAN	HT II
56	DUPAG NHS	JOBELLA KONGI G. AGPAD	HT-II

	NAME	POSITION
57	AGARAN, JANINE MARIE JOVEN	ADMINISTRATIVE OFFICER II
58	AGGUEBAN, VICENTA BUY-AG	ADMINISTRATIVE OFFICER II
59	AGPAWAN, JINKY OS-AG	ADMINISTRATIVE OFFICER II
60	ALNGAG, OLIVIA OGA-OY	ADMINISTRATIVE OFFICER II
61	AMBONG, MARLYN BALAIS	ADMINISTRATIVE OFFICER II
62	ANDRADA, VALERIE-ANN BANDOC	ADMINISTRATIVE OFFICER II
63	ANONGOS, RAYMUNDA LANGCAO	PROJECT DEVELOPMENT OFFICER I
64	BALUCNIT, CRISELDA MALAGA	ADMINISTRATIVE OFFICER II
65	BANGELAN, JULIET GANOTISE	ADMINISTRATIVE OFFICER II
66	BANGGAWAN, JOAN BALIGOD	ADMINISTRATIVE OFFICER II
67	BASTON, RUBELYN CALVENTAS	ADMINISTRATIVE OFFICER II
68	BRIOSOS, SABINA NAOY	ADMINISTRATIVE OFFICER II
69	BUCAO, DAISY MAY M.	PROJECT DEVELOPMENT OFFICER I
70	CANAQ, RACHELLE ANGCA	ADMINISTRATIVE OFFICER II
71	DAGUIO, BOBBY WAYAGWAG	ADMINISTRATIVE OFFICER II
72	DUGYAWE, CAROLYN GALANO	ADMINISTRATIVE OFFICER II
73	DUMAGUING, HEIDI DUNOL	ADMINISTRATIVE OFFICER II
74	GACUYA, FRANCES D.	EDUCATION PROGRAM SPECIALIST II
75	GALANO, WEMENDA WANGLI	ADMINISTRATIVE OFFICER II
76	GALANZA, ALLAN	PROJECT DEVELOPMENT OFFICER I
77	GAPASEN, THELMA BONILLA	ADMINISTRATIVE OFFICER II
78	GAS-IB, OLIVER PATALLEG	ADMINISTRATIVE OFFICER II
79	GAS-IB, ROSELMA GOROSPE	ADMINISTRATIVE OFFICER II
80	GAYADAN, JAMINE EARL PAULINE BATAY-AN	ADMINISTRATIVE OFFICER II
81	GOMGOM-O, JUANITO REGINO	ADMINISTRATIVE OFFICER II
82	LANG-AY, JONA CHRISTINE CABRADILLA	ADMINISTRATIVE OFFICER II
83	LANGKIT, LENNY ANNE	ADMINISTRATIVE OFFICER II
84	LINGBAWAN, JULIE ANN MASUBAY	ADMINISTRATIVE OFFICER II
85	LOMENG, RHAZELLE NAPE-EK	ADMINISTRATIVE OFFICER II
86	MADIO, JANICE CAMERO	ADMINISTRATIVE OFFICER II
87	MAGANNON, CHERRIE GAY EGSAEN	ADMINISTRATIVE OFFICER II
88	MALAGGAN, APRIL TORRES	ADMINISTRATIVE OFFICER II
89	MATIAS, ERECSO ISMAEL	ADMINISTRATIVE OFFICER II
90	MUGAO, LENIE LUGAO	PROJECT DEVELOPMENT OFFICER I
91	ONGAT, EMMALYN INNOG	ADMINISTRATIVE OFFICER II
92	PADILLA, MARVIN GONAYON	ADMINISTRATIVE OFFICER II
93	PALATTAO, HELEN JOY ORPIANO	ADMINISTRATIVE OFFICER II
94	PARUNGAO, WARREN DUARDIN	ADMINISTRATIVE OFFICER II
95	PITTONG, RHOVELYN GUIANG	ADMINISTRATIVE OFFICER II
96	POLIG, JESSICA TUMALIUAN	PROJECT DEVELOPMENT OFFICER I
97	PUGAL, JAY-LORD ADRIANO	ADMINISTRATIVE OFFICER II
98	QUADRA, PRECIOUS JANE PARUNGAO	ADMINISTRATIVE OFFICER II
99	RONQUILLO, ARTICI RENTURA	ADMINISTRATIVE OFFICER II
100	SANGAYAB, JOVY OMAOENG	ADMINISTRATIVE OFFICER II
101	TARNATE, SANDRA UBIDO	ADMINISTRATIVE OFFICER II
102	TUGAS, RAMIL MAGAYANO	ADMINISTRATIVE OFFICER II
103	VILORIA, RONA-GOAN TABANGANAY	ADMINISTRATIVE OFFICER II