



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

July 5, 2024

Division Memorandum

No. 24 - 2024

SCHOOL-BASED TRAINING OF TRAINERS (SBTT) ON THE MATATAG CURRICULUM FOR TEACHERS

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Teachers
All Others Concerned

1. The Schools Division of Tabuk City announces the conduct of School-Based Training of Trainers (SBTT) on the MATATAG Curriculum on July 8 to 12, 2024, to be conducted simultaneously at the following venues:

| Cluster | Venue |
|-------------------------|----------------------------------|
| Eastern Tabuk District | Bulanao Central School |
| Northern Tabuk District | Casigayan Elementary School |
| Southern Tabuk District | Southern Tabuk Integrated School |
| Western Tabuk District | Calanan Central School |
| Secondary Teachers | Kalinga National High School |

1. The activity aims to:


a. equip the participants on the development of lesson plans integrating the essential elements and the development of instructional supervisory plans for the implementation of the MATATAG Curriculum;

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b. Encourage master teachers, head teachers, and teachers to exhibit positive attitude towards the implementation of the MATATAG Curriculum and

c. equip the master teachers, head teachers, and teachers with necessary skills and competencies to train their colleagues and implement successfully the MATATAG Curriculum in Kindergarten , Grades 1, 4, and 7.

3. Participants are teachers teaching in Kindergarten, Grade I, 4 and 7. the host schools are allowed to borrow equipment/utilities from neighboring schools such as electric fan, water dispenser, tables, chairs, television units or projectors and other with the issuance of Borrower's Slips for accountability.
4. The School Health and Nutrition Section shall deploy nurses and other medical practitioners in the different venues to monitor the health status of the participants and working groups.
5. Meals (Lunch and 2 snacks/day), training supplies and materials, and other incidental/miscellaneous expenses shall be charged against the downloaded HRTD funds all subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum is desired.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 