

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF TABUK CITY
Tabuk City, Kalinga

July 9, 2024

Division MEMORANDUM
No. 246, s. 2024

**CONDUCT OF THE 2024 MIDYEAR EVALUATION OF THE OFFICE PERFORMANCE
COMMITMENT REVIEW FORM (OPCRF) AND INDIVIDUAL PERFORMANCE
COMMITMENT REVIEW FORM (IPCRF)**

To: Asst. Schools Division Superintendent
Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Head of Units and Offices
Public Elementary and Secondary School Heads/TICs
All others concerned

1. DepEd Order No. 2, s. 2015 or the Guidelines on the Establishment and Implementation of the Results-based Performance Management System (RPMS) in the Department of Education stipulates the specific mechanisms, criteria and processes for the performance target setting, monitoring and development planning in the Schools Division Offices.
2. However, Executive Order No. 61, s. 2024 suspends the Results-based performance Management System and the Performance-based Incentive System (PBIS) in government work. Hence, the Midyear evaluation of the OPCRf and IPCRF of all offices and personnel in the Schools Division of Tabuk City is for the purpose of performance evaluation in accordance with the Civil Service Commission (CSC) Memorandum Circular (MC) No. 6, s. 2012 which sets the guidelines on the establishment and implementation of the Strategic Performance Management System (SPMS) in all government agencies.
3. Relevant to this, all division chiefs, head of units and sections are directed to facilitate the conduct of their midyear performance evaluation and the collection of required Means of Verifications (MOVs) from June 10-12, 2024 which shall be presented during the Midyear Performance Review on July 17, 2024, 8:30 a.m. at the SDO Tabuk City Conference Hall.
4. The division/unit/section/office in-charge of the needed MOVs stipulated in the approved OPCRf of the SDO shall have it arrange in a duly marked folder stating

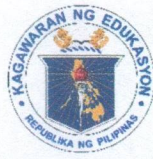


Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>

DepEd Tayo Tabuk City



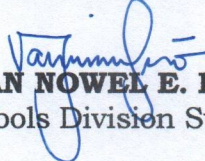
Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF TABUK CITY
Tabuk City, Kalinga

the specific Key Result Area (KRA) and objectives and shall be presented during the scheduled midyear performance review.

5. Immediate dissemination of and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

For the Authority of the
Schools Division Superintendent


JAN NOWEL E. PEÑA
OIC Asst. Schools Division Superintendent



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>



DepEd Tayo Tabuk City