



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City



July 09, 2024

DIVISION MEMORANDUM
 No. 250 s. 2024

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 HRMP SB MEMBER
 ALL CONCERNED APPLICANTS

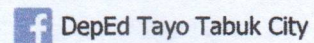
SCHEDULE OF PAPER ASSESSMENT OF FOLDERS OF APPLICANTS FOR ADMINISTRATIVE OFFICER V AND ADMINISTRATIVE OFFICER II

1. The Schools Division of Tabuk City through the Human Resource Merit, Promotion and Selection Board (HRMP SB) will conduct the **paper assessment** of folders of applicants for Administrative Officer V and Administrative Officer II, as follows:

Position	Application Code	Time and Date	Activity	Person Involved	Venue
Administrative Officer V	AOV-12-CN33 AOV-13-CN33 AOV-14-CN33 AOV-15-CN33 AOV-16-CN33 AOV-17-CN33 AOV-18-CN33 AOV-19-CN33 AOV-20-CN33 AOV-21-CN33 AOV-22-CN33 AOV-23-CN33 AOV-24-CN33	July 11, 2024 8:00- 12:00nn	Paper Assessment	ASDS SGOD Chief AO V AO IV Secretariat	Conference Hall
Administrative Officer II	AOII_030_CN37 AOII_031_CN37 AOII_032_CN37 AOII_033_CN37 AOII_034_CN37 AOII_035_CN37 AOII_036_CN37 AOII_037_CN37 AOII_038_CN37 AOII_039_CN37 AOII_040_CN37 AOII_041_CN37	July 11, 2024 1:00- 5:00pm	Paper Assessment	ASDS SGOD Chief AO V AO IV Secretariat	Conference Hall



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
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Administrative Officer II	AOII_042_CN37 AOII_043_CN37 AOII_044_CN37 AOII_045_CN37 AOII_046_CN37 AOII_047_CN37 AOII_048_CN37 AOII_049_CN37 AOII_050_CN37 AOII_051_CN37 AOII_052_CN37 AOII_053_CN37	July 12, 2024 8:00- 12:00nn	Paper Assessment	ASDS SGOD Chief AO V AO IV Secretariat	Conference Hall
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2. All applicant are advised to bring their original folder/ copies on their scheduled paper assessment for verification purposes.
3. Applicants are also advised to be at the waiting area 30 minutes before the start of their scheduled activity.
4. Immediate dissemination and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent


For the authority of the Schools Division Superintendent


JAN NOWEL E. PEÑA

OIC Asst. Schools Division Superintendent



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