



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

17 July 2024

DIVISION MEMORANDUM

No. 260 s. 2024

TO : All District Supervisors and Education Program Supervisors
All School Heads and Teachers
All Others Concerned

SUBMISSION OF DIVISION NOMINEES FOR THE 2024 GAWAD CORDILLERA

1. Pursuant to Regional Memorandum No. 320, s. 2024 entitled "Submission of Nominees for the 2024 Gawad Cordillera, the Division Office is hereby encouraging the following to join the contest in which one will be nominated to the Regional Office, to wit:
 - a. Education Program Supervisor/ Public Schools District Supervisor Category
 - b. School Head Category
 - b.1. Public Elementary School
 - b.2. Public Secondary School
 - b.3. Private Elementary School
 - b.4. Private Secondary School
 - c. Teaching Category
 - c.1. Public Elementary
 - c.2. Public Secondary
 - c.3. Private Elementary
 - c.4. Private Secondary
 - d. Teaching Category- Public Schools only
 - d.1. Master Teacher Elementary
 - d.2. Master Teacher Secondary
 - e. Non-Teaching Category
 - e.1. Level 1 (salary grades 1-9)
 - e.2. Level 2 (salary grades 1-21)
 - f. Related Teaching Category (please refer to Annex A of DepEd Order No. 007 s. 2023)



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g. Group Category

- g.1. Schools Division Office
- g.2. Public Elementary School
- g. 3. Public Secondary School

2. The schedule of activities for the submission of Division Nominees for the 2024 Gawad Cordillera are as follows:


ACTIVITIES	REMARKS	TIMELINES
Issuance of Memo for the call of Division submission of Nominees	HRTD	July 17, 2024
Deadline of Submission of the District Winners – one per category (Hard Copies and PDF Copies) to the Division Office	Late and incomplete documents will not be accepted	August 12, 2024
Shortlisting of Nominees to be submitted to the Regional Office	c/o PRAISE Committee	August 13-16, 2024
Announcement of Top Three (3) shortlisted finalists per category of the search	Qualified nominees shall be notified through an advisory	August 20, 2024
Submission of Division Nominees/Winners to the Regional Office	c/o PRAISE Committee	August 23, 2024

3. The mechanics and criteria provided in the Policy Guidelines for GAWAD Cordillera shall be used in the assessment and evaluation of the nominations for the search. The Policy Guidelines for GAWAD Cordillera is in RM 236, s. 2024 and can be downloaded from the DepEd CAR Regional Website.

4. Winners of the different categories may be nominated as DepEd-CAR's entry to the Civil-Service Commission's Honor and Awards Program (HAP).

5. Personnel who have been previously conferred with any of the GAWAD Cordillera awards categories may still be nominated to the same or different award category after five (5) years from the conferment of his/her award, provided that the nomination is based on a new set of accomplishments and/or exemplary norms/ behavior manifested.

6. For information and compliance.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 