

Republic of the Philippines

Department of Education

Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



July 25, 2024

DIVISION MEMORANDUM

No. 274 s. 2024

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT HRMPSB MEMBERS ALL CONCERNED APPLICANTS

CONDUCT OF A COMPUTER-ASSISTED ASSESSMENT OF POTENTIALS AND PAPER ASSESSMENT OF FOLDERS OF ASPIRING TEACHER-IN-CHARGE

 The Schools Division of Tabuk City through the Human Resource Merit, Promotion and Selection Board (HRMPSB) will conduct the written examination, behavioral events interview and paper assessment of folders of applicants for aspiring Teacher-in-Charge, as follows:

Application Code	Activity	Time and	Person	Venue	
		Date	Involved		
TIC-01-2024E		July 26, 2024	ASDS	SDO	
TIC-02-2024E			SGOD Chief	Tabuk City	
TIC-03-2024E	Registration and inspection	7:30am	AO V PSDS Rep.	Conference	
TIC-04-2024E				Hall	
TIC-05-2024E			HRMO		
TIC-06-2024E			Secretariat		
TIC-07-2024E	of laptop				
TIC-08-2024E					
TIC-09-2024E					
TIC-10-2024E	Start of	8:00am			
TIC-11-2024E	orientation				
TIC-12-2024E					
TIC-13-2024E					
TIC-14-2024E					
TIC-15-2024E	Conduct of	8:30-10:15			
TIC-16-2024E	Assessment	0.00 10.10			
TIC-17-2024E	7105C65IIICIIC				
TIC-18-2024E					
TIC-19-2024E					
TIC-20-2024E					
TIC-21-2024E					
TIC-22-2024E					
TIC-23-2024E	Paper Assessment	July 31,			
TIC-24-2024E		2024			
TIC-25-2024E		2024			
TIC-26-2024S					
TIC-27-2024S		8:00am -			
TIC-28-2024S		5:00pm			
TIC-29-2024S		•			
TIC-30-2024S					





Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga Email: tabuk.city@deped.gov.ph

Website: https://www.depedtabukcity.com





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	TIC-31-2024S				
	TIC-32-2024S				
	TIC-33-2024S				
	TIC-34-2024S		40		
	TIC-35-2024S				

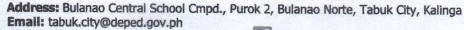
- 2. Aspiring TICs are advised to comply with the following requirements:
 - a. All aspiring TICs are advised to bring their laptop and extension cord on the scheduled assessment (July 26). Laptops shall be submitted to the Secretariat for inspection 30minutes before the start of assessment.
 - b. Aspirants are required to have and use a personal gmail account (not deped email) to facilitate participation in the written test and behavioral events interview. The use of the DepEd account is not allowed.
- 3. All aspirants are advised to bring their original folder/copies on their scheduled paper assessment for verification purposes.
- 4. Applicants are also advised to be at the waiting area 30 minutes before the start of their scheduled activity.
- 5. Immediate dissemination and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V

Schools Division Superintendent







Website: https://www.depedtabukcity.com

