



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division of Tabuk City**



**Office of the Schools Division Superintendent**

August 12, 2024

DIVISION MEMORANDUM  
 No. 293 s. 2024

**ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT  
 EXAMINATION FOR GRADE 10**

**TO : All Secondary School Heads  
 Public and Private Schools**

1. This is to announce the conduct of Division Meeting and Orientation on August 13, 2024 at 8:00 AM. Venue : TBA

2. The agenda are the following:

- a. Mechanics and guidelines on the administration of the National Career Assessment Examination for Grade 10 (NCAE G10) to be administered in all the private and public secondary schools on August 15 & 16, 2024.
- b. Tasking of testing personnel involved on the administration of the test
- c. Identification of Room Examiners
- d. Distribution of Test Materials for the NCAE GRADE 10.

3. Participants to this meeting and orientation are as follows:

PARTICIPANTS	NO.
School Heads	Private Schools- 8 Public Schools- 24
PSDSs	10
SDS	1
SMME/ITO	2
TOTAL	45

4. Immediate dissemination of this Memorandum is desired

*Benedicta B. Gamatero*  
**BENEDICTA B. GAMATERO PhD, CESO V**  
 Schools Division Superintendent



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