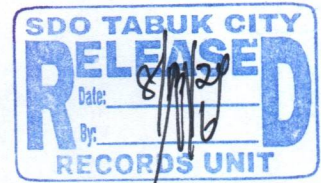




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

12 August 2024

DIVISION MEMORANDUM

No. 299 s. 2024

SCHEDULE OF ACTIVITIES ON THE CONDUCT OF PHILIPPINE INFORMAL INVENTORY (Phil-IRI) PRE-TEST FOR SCHOOL YEAR 2024-2025

TO : Public Schools District Supervisors
Public Elementary/ Secondary School Heads
Reading Coordinators
Reading Teachers
All others Concerned

1. In compliance with DepEd Order No.14, s. 2018 & RM No. 519, s. 2024 titled *Policy Guidelines on the Administration of the Revised Philippine Informal Inventory & the Conduct of the Phil-IRI Pre-Test*, all schools shall conduct the Philippine Informal Reading Inventory **Group Screening Test (GST)** for Grade 3 to7 Filipino and Grade 4 to 7 English on **August 16, 2024**. Phil IRI Pre-test shall be administered to learners who score below 14 on **August 19 to September 4, 2024**. The school head shall collate the results and submit it with analysis to a google sheet link to be forwarded to the assigned Public Schools District Supervisor (PSDS). All PSDS are requested to monitor the conduct of the Phil-IRI Group screening test and PRE- TEST.
2. Learners who are identified under *frustration level (both in oral and comprehension)* shall be reflected in the Reading Profile to determine the specific level of reading difficulties. **Kindergarten learners** and all transferees from other SDOs shall be given **Diagnostic Reading Test** to come up with a Reading profile. For Grade 7 profiling, Communication Arts Teachers shall profile learners based on the **Reading Tracer** attached to the Student Report Card. All reading profiles shall be posted on the door for the monitoring team.
3. The Project Initiative Plan (PIP) will guide all schools in the systematic implementation of the reading intervention program. It will be based on the Reading Profile of learners, which will inform the provision of necessary reading interventions. Instructional Leaders (ILs) will rigorously monitor the process and ensure each learner's progress is reviewed quarterly.



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SDO Tabuk City L & D Databank System Link: <https://tinyurl.com/SDOTabukCityLNDaBaSy>

4. The Table shows the schedule of submission of reading results:

Reading Tests/ Report / Profile	Date of Administration	Date of Submission to the Division Office
1. Project Initiative Plan (PIP)		August 12-20, 2024
2. Phil IRI Group Screening Test	August 16, 2024	September 5, 2024
Phil-IRI Pre-Test	August 19- September 4, 2024	September 5, 2024
3. Reading Profile on doors (Quarter 4 SY 2023-2024)		
4. Reading Progress Report For Quarter 1 SY 2024-2025 Q2/Q3/Q4		Posted on door 1 week after the 1 st Quarter Exams
5. Implementation of the PIP For the quarterly monitoring		Terminal Report of PIP shall be submitted on March 20, 2025
6. Phil IRI Post Test Results and analysis	February to March 2025	March 15, 2025

5. Immediate dissemination of and strict compliance with this Memorandum is directed.


BENEDICTA B. GAMATERO PhD, CESO V
 Schools Division Superintendent

CID/EPS/mmb



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