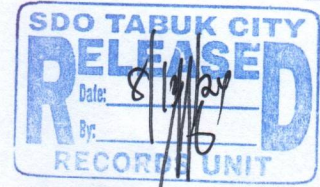




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

Division Memorandum

No. *698* s, 2024

To: All Public School District Supervisors
All Public Elementary and Secondary School Heads
All Others Concerned

Date: August 13, 2024

Subject: **Conduct of Division Federated Supremet Secondary Learner Government (SSLG) and Supremet Elementary Government (SELG) SY 2024-2025 Activity Planning**

1. The SDO of Tabuk City thru the SGOD-YFD will conduct activity planning with newly elected DFSSLG/DSELG officers for SY 2024-2025 scheduled on **August 17, 2024, 8:00 a.m.** at the **SDO Tabuk City Conference Hall**.
2. Relative to DepEd Order No. 55 s. 2021, this activity aims to foster a vibrant and inclusive community of student leaders by planning and executing diverse engaging activities that promote student involvement, leadership development and collaboration across Schools Division of Tabuk City, ensuring that all students have opportunities to connect, contribute, and thrive within the school environment.
3. Participants of the said activity are the newly elected DFSSLFG and DSELG officers, 3 school-based PDO I and 2 division-based PDO I (See Enclosure I).
4. All non-teaching and teaching personnel participants shall be entitled to vacation service credit or COC as applicable pursuant to DepEd Order No. 53, s. 2003 and DO 30, S. 2016 - Policies and Guidelines on Overtime Services and Payment in the Department of Education and CSC & DBM Joint Circular No. 2 s. 2004. on Non-monetary Remuneration for Overtime Services Rendered.
5. For your information and immediate dissemination.

Bv
BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent *B*

SGOD/YFD/ARG



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Enclosure 1: PARTICIPANTS TO THE DFSSLG/DSELG SY 2024-2025
ACTIVITY PLANNING

Name	School/Station	Position
DFSSLG		
1. Macario O. Cabannag Jr.	New Tanglag NHS	President
2. Mark Axel S. Chagwasi	Tuga NHS	Vice-President
3. Jaishe Leigh C. Benzon	Tabuk City NHS	Secretary
4. Mark Anthony L. Alcaide	Balong NHS	Treasurer
5. Mariel P. Ada-ol	Naneng NHS	Auditor
6. Zyron Karl M. Suma-al	Dupag NHS	PIO
7. Rexel A. Wandagan	Nambaran AINHS	Protocol Officer
8. Carmela Mae Acebes	Appas IS	Board of Directors
9. Anejo R. Bangngayon	Bantay NHS	
10. Rayver P. Dinulong	Bulo NHS	
11. Adrian Seth Anggaco	Calaccad NHS	
12. Sharmaine B. Lim	Dilag IS	
13. Danzel M. Alvior	Ipil IS	
14. Maedi Marre V. Tayyab	Lacnog IS	
15. Dick L. Nalog	Kalinga NHS	
16. Khrishna Racquel G. Bakidan	Maledda IS	
17. Irish S. Pagli-awan	Nambucayan NHS	
18. Kaizer P. Lucas	Southern Tabuk IS	
DFSELG		
1. Febrowe Unoh D. Gumanab	Tabuk City CS	President
2. Jeremiah B. Dang-awan	Lanna ES	Vice-President
3. Ralph Lauren R. Beligen	Balawag CS	Secretary
4. Xavier L. Angngad	Cabaruan ES	Treasurer
5. Brena T. Malyong	Pinagan ES	Auditor
6. Carlyn Ardelize T. Aligao	Bulanao CS	PIO
7. Sofia D. Paningbatan	Dalnacan ES	Protocol Officer
YFCs		
1. Allan R. Galanza	SGOD	PDO I
2. Daisy May M. Bucao	SGOD	PDO I
School Based PDOs		
1. Jessica T. Polig	Appas IS	PDO I
2. Lenie L. Mugao	Bulanao CS	PDO I
DO Personnel		
1. Sally P. Feken	SGOD	CES-SGOD Chief
2. Romeo A. Agagon	SGOD	SEPS – SocMob

SGOD/YFD/ARG



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PARENT'S CONSENT FORM

As the parent/guardian of _____,
(Name of Child/Learner) _____
(Name of School)

I hereby allow him/her to participate in:

Title of the Activity: **Division Federated SSLG & SELG Activity Planning
Workshop for SY 2024-2025**

Date/Time: August 17, 2024

Venue: SDO Tabuk City Conference Hall

(Printed Name & Signature of Learner)

(Printed Name & Signature of Guardian/Parent)



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Activity: Division Federated Supreme Secondary Learner Government (SSLG) and Supreme Elementary Learner Government (SELG) Activity Planning Workshop for SY 2024-2025

Training Matrix

TIME	ACTIVITIES	PERSON RESPONSIBLE
7:30AM-8:00AM	REGISTRATION	Facilitator
8:01AM-9:00AM	Preliminaries - Filipinism - Prayer Acknowledgement of Participants Welcome Message Statement of Purpose	AVP AVP Sally P. Feken, CES-SGOD Benedicta B. Gamatero PhD, CESO V Daisy May M. Bucao
9:01AM-9:15AM	AM SNACK	
9:16AM-10:30AM	Introduction to Activity Planning Workshop Objective and Guidelines	Ms. Ashlyn M. Colangao T-III Bayabat ES
10:31AM-11:30AM	Workshop 1: Target Setting and Action Planning for SY 2024-2025	Facilitators
11:31AM-12:00PM	Presentation of Action Plan for SY 2024-2025	Participants
12:01PM – 1:00PM	Lunch Break	
1:00PM – 2:15PM	Guidelines in the Preparation of an Activity Proposal	Daisy May M. Bucao Allan R. Galanza
2:16 PM - 4:00 PM	Workshop 2: Preparation of Activity Proposal	Facilitators
4:01PM – 4:45PM	Presentation of Activity Proposals	Participants
4:46PM – 5:00PM	Closing Message	Romeo B. Agagon
	Closing Prayer	Mark Axel S. Chagwasi