



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF TABUK CITY
Tabuk City, Kalinga



August 14, 2024

Division MEMORANDUM
No. 303, s. 2024

**RECONSTITUTION OF THE MEMBERS OF THE BIDS AND AWARDS
COMMITTEE (BAC) AND TECHNICAL WORKING GROUP
OF THE DepEd SCHOOLS DIVISION OF TABUK CITY**

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Head of Units and Sections
Elementary and Secondary School Heads
Administrative Officers and Administrative Assistants
All other concerned

1. Sections 11 Article 5 of Republic Act 9184, otherwise known as the Government Procurement Reform Act provides that a single Bid and Awards Committee (BAC) shall be established in each procuring entity. Section 12 of the same Republic Act reiterates the functions of the BAC as follows:

- a. advertise and/or post the invitation to bid, conduct pre-procurement and pre-bid conferences, and determine the eligibility of prospective bidders,
- b. receive bids and conduct the evaluation of bids, and undertake post-qualification proceedings,
- c. recommend award of contracts to the Head of the procuring Entity and the imposition of sanctions in accordance with article 23 of RA 9184,
- d. create a Technical Working Group from a pool of technical, financial and/or legal experts to assist in the procurement process, and
- e. recommend to the Procuring Entity the use of Alternative Methods of Procurement as provided for in Article 26 of RA 9184.

2. Relevant to the aforementioned policies, the Schools Division of Tabuk City hereby reconstitutes the members of the Bids and Awards Committee and the Technical Working Group for Infra and Civil Works.

- a. **Bids and Awards Committee (BAC).** Responsible in ensuring that the Procuring Entity abides by the standards set forth by Republic Act 9184 or the Government Procurement Reform Act.

Chairperson: Jan Nowel E. Peña
OIC Asst. Schools Division Superintendent



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>

DepEd Tayo Tabuk City



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Vice-chairperson: Emmanuel C. Ubuan
Education Program Supervisor

Members: Federico C. Flores
Education Program Supervisor

Ferdinand A. Malagyab
Public Schools District Supervisor

Nicasio C. Sumarita
Education Program Supervisor

Doddie Marie L. Duclan
Education Program Supervisor

b. Technical Working Group (TWG). Assist the BAC in the preparation of the bidding documents, ensuring that the same properly reflects the requirements of the DepEd Schools Division of Tabuk City and that these conform to the standards set forth by RA 9184.


1. Infra and/or Civil Works

Lead: Engr. Paul Palliso
Engineer III

Members: Deewaii B. Bagayao
Senior Education Program Specialist

Kenneth A. Atiwag
Senior Education Program Specialist

4. For information, guidance, and compliance.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 