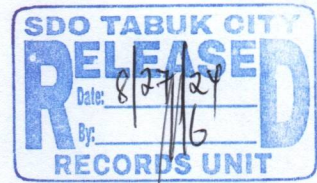




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent

21 August 2024

DIVISION MEMORANDUM
No. 317, s. 2024

ESTABLISHMENT OF SCHOOL GOVERNANCE COUNCIL (SGC) IN ALL PUBLIC SCHOOLS

To: -Assistant Schools Division Superintendent
-Chief Education Supervisors
-Public School District Supervisors
-School Heads of Public Elementary and Secondary/Integrated Schools
-All Others Concerned

1. DepEd Order 26, s. 2022 entitled *Implementing Guidelines on the Establishment of School Governance Council (SGC)* mandates all public schools to establish their respective SGCs to strengthen the role of school stakeholders as partners toward effective education service delivery, especially in providing learners with accessible and quality education, upholding children's rights, and promoting respect and well-being in the learning environment.

2. For this School Year 2024-2025, public elementary schools shall have the rollout of the SGC Functionality Assessment Tool. Thus, they shall organize their respective SGCs in accordance with the implementing guidelines on or before **September 30, 2024**. The following initial documents shall be made available online by October 1, 2024 through <https://tinyurl.com/elemSGC2425> or this QR code:

- | | |
|--------------------------------------|--------------------------------|
| a) List of Officers/Members | e) Minutes of Meeting |
| b) Approved Organizational Chart | f) Approved Resolutions |
| c) Membership/Induction Certificates | g) Action Plan for SY2024-2025 |
| d) Notice of Meeting | h) Others |





3. For the secondary and integrated schools, the school heads shall continue to engage their SGCs to ensure that the expected documents for the functionality indicators are sustained or improved for future assessment.

4. For your reference, SGC learning materials can be accessed/downloaded via <https://bit.ly/SGCMATERIALS> or by using this QR Code.



5. For the guidance and compliance of all concerned.



BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 

Encls: None
References: DO 26, s. 2022; DM-UOHROD-1399

/sgod/smme/kaa/DM_2024_SGC-Establishment
August 21, 2024



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