



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

No. 346 s. 2024

**TO:** Public Schools District Supervisors  
All Kindergarten Teachers  
Kindergarten District Coordinators

**DATE:** September 9, 2024

**SUBJECT: CONDUCT OF TRAINING OF ALL KINDERGARTEN TEACHERS ON KINDERGARTEN EDUCATION PROGRAMS AND DEVELOPMENTALLY APPROPRIATE PRACTICES**

1. The Curriculum Implementation Division will conduct Division Training on Kindergarten Education Program (KEP) and Developmentally Appropriate Practices on September 13,14 and 21, 2024 at M Hotel, Appas, Tabuk City.
2. Participants are advised to bring their laptops, extension cords and result of pre ECD checklist assessment.
3. The objectives of this Training is to walkthrough the Kindergarten Lesson Exemplars, Contextualize Lesson Exemplars and understand Kindergarten teaching and learning.
4. For services rendered on Holidays and Saturday , Teachers involved are entitled to Compensatory Time-off (CTO) or service credits in accordance with Civil Service and DBM joint circular no.2. s. 2004 on non-monetary remuneration for overtime services rendered.
5. Widest dissemination of this memorandum is desired.

**BENEDICTA B. GAMATERO, PhD, CESO V**  
Schools Division Superintendent

For the authority of the  
Schools Division Superintendent

**JAN NOWEL E. PEÑA**

OIC Asst. Schools Division Superintendent



**Address:** Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga  
**Email:** tabuk.city@deped.gov.ph  
**Website:** <https://www.depedtabukcity.com>



DepEd Tayo Tabuk City



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**MANAGEMENT TEAM AND RESOURCE SPEAKERS**

NAME	POSITION	SCHOOL/ OFFICE
1. Emily B. Langkit	PSDS/ IPED Focal	CID
2. Marionette S. Dooma	EPS/ Kindergarten Focal Person	CID
3. Helen B. Orap	EPS-LRMDS	CID
4. Cara B. Lagura	T-III	LAYA IS
5. Dalen A. Dalacnas	T-III	HILLTOP ES
6. Violeta R. Corong	T-III	CALANAN ES
<b>CONSULTANTS</b>		
Benedicta B. Gamatero	SDS	SDO Tabuk City
Jan Nowel E. Peña	OIC-ASDS	SDO Tabuk City
Ramonchito A. Soriano	CES, CID	SDO Tabuk City



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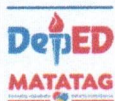
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**TRAINING MATRIX**

TIME	DAY I	DAY 2	DAY 3
7:30-8:00	Registration		
8:00-8:30	Opening Program	MOL	MOL
8:30-9:30	Session 1: Kindergarten Curriculum RS: Marionette S. Dooma	Session 4: Walkthrough- Wk 2  RS: Violeta R. Corong	Session 6: ECD Checklist  Dalen Dalacnas
9:30-10:00	Session 2: Process on Walkthrough (Quarter 2) RS: Helen B. Orap	Workshop	Workshop
10:00-10:15	HEALTH BREAK		
10:15-12:00	Cont: DLL/DLP		Demo Teaching
12:00-1:00	LUNCH BREAK		
1:00-2:45	Session 3: Walkthrough - Wk 1 RS: Cara B. Lagura	Session 5 Walkthrough Wk 3 RS: Dalen Dalacnas	
2:45-3:00	HEALTH BREAK		
3:00-5:00	Workshop	Workshop	Closing Program

*Handwritten signature*



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