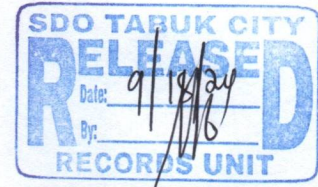




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

September 17, 2024

Division Memorandum
No. 598 s. 2024

To: ASDS
SGOD Chief
CID Chief
All Participants
Others Concerned

CONDUCT OF ORIENTATION FOR SCHOOL HEADS ON THE LEARNER INFORMATION SYSTEM (LIS) AS A TOOL TO PROTECT LEARNER DATA FROM CALAMITIES OR DISASTERS

1. In the quest of the Department to protect its assets and data being considered as an asset of any organization, the Learner Information System was developed and implemented in the whole organization. The protection of learner records is crucial to the sustainability of operations in the schools as well as in the Division Offices and other governance levels of DepEd. During the course of its implementation, there were developments of it, also, numerous requests have been received by the planning office regarding issues in the management and operation of the LIS in schools, thus, the conduct of the retooling for school heads on LIS is necessary.
2. The conduct of the orientation on LIS will be facilitated by the planning office and shall be in accordance to the schedule below.

DATE	DISTRICT	VENUE
September 19, 2024	NTD1 and 2, ETD 3	TCNHS Conference Room
September 21, 2024	WTD1 and WTD2	DepEd Conference Hall
September 25, 2024	All STD	Kalinga NHS
September 26, 2024	ETD1 and 2	DepEd Conference Hall

3. All participants are required to bring their laptop and extension cord during the said activity.
4. For information and dissemination to all concerned.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent



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