



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City



September 25, 2024

DIVISION MEMORANDUM
 No. 367 s. 2024

**CONDUCT OF PLANNING MEETING FOR THE ALL THE MEMBERS OF THE
 MANAGEMENT AND TRAINING TEAM ON THE CONDUCT OF THE DIVISION
 TRAINING OF TRAINERS ON THE IPED COMPONENT OF THE
 MATATAG CURRICULUM**

TO: Public Schools District Supervisors
 Identified Education Program Supervisors (CID)
 Identified Secondary and Elementary School Heads
 Identified Master Teachers

- Relative to the conduct of the Division training of Trainers on the IPED Component of the MATATAG Curriculum, there will be a Planning Meeting for all the members of the Management and Training Team at the MHotel, Appas, Tabuk City on September 27, 2024 at 9:00 AM.
- The participants to this meeting are the following:

NAME	POSITION	SCHOOL/ OFFICE
Emily B. Langkit	PSDS	CID
Karen W. Tabanganay	PSDS	SDO
Marionette S. Dooma	EPS	SDO
Thelma B. Galicia	EPS	SDO
Robert B. Binha-on	PSDS	SDO
Mildred S. Cabay	P-4	Kalinga NHS
Dorothy A. Pacia	AP-II	Tabuk City NHS
Imelda L. Haban	P-1	Balong CS
Maribel B. Gayodan	P-1	Bulo East CS
Judy S. Gallardo	HT-3	Laya West ES
Annette B. Ismael	HT-6	Bantay NHS
Leonardo T. Egalan	P-1	Madopdop ES
Aquino B. Dulliyao	P-1	Dananao ES
Lewis Johnson W. Balunggay	HT-1	KNHS
Amado B. Danao	P-2	BCS
Robert B. Balneg	T-3/TIC	CCBES



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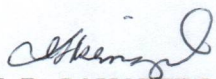
DepEd Tayo Tabuk City



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Charlie B. Marallag	HT-1	Dilag IS
Crispina G. Baligod	P-1	Burobor ES
Concepcion P. Olya-on	P-1	Agbannawag ES
Mark B. Malamnao	HT-3	Masabalang ES
Avelina P. Trinidad	P-2	Agbannawag NHS
Grace M. Balnao	HT-3	Tabuk City CS
Melchor G. Layugan	HT-6	Calaccad NHS
Dominic T. Payyac	MT-1	Tabuk City NHS
Myrna T. Dalo	MT-1	Sotto ES
Jeanilyne S. Asboc	MT-1	Bulanao CS
Ma. Medea C. Vallejo	PSDS	SDO
Harriet C. Buslig	EPS II (HRTD)	SDO
Kenneth A. Atiwag	SEPS (SMME)	SDO
Michael C. Picat	ADAS (Documentation)	SDO

3. The objectives of the meeting are:
 - a. To orient all the members of the planning team regarding their roles and responsibilities during the training;
 - b. To assign the various topics to the resource speakers for them to prepare;
 - c. To distribute the soft copies of the resource materials needed during the training.
4. The expenses for the meals and snacks for the participants in this one-day meeting will be charged against the 2024 IPED PSF subject to existing government auditing and accounting rules and regulations.
5. Compliance to this memorandum is desired.


for **BENEDICTA B. GAMATERO, PhD, CESO V**
Schools Division Superintendent
9/25/2024



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