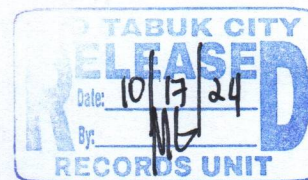




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OFFICE OF TABUK CITY**  
Tabuk City, Kalinga



October 17, 2024

Division MEMORANDUM  
No. 984, s. 2024

**5th SCHOOL LEADERS AND MANAGERS CONCLAVE  
DIVISION MANAGEMENT COMMITTEE MEETING**

To: Asst. Schools Division Superintendent  
Chief Education Program Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Head of Units and Offices  
Public Elementary and Secondary School Heads/TICs  
All others concerned

1. The Governance of Basic Education stipulated in Republic Act 9155 recognizes the process of democratic consultation in the decision-making process to ensure coordination and open communication in the Division and school levels. Hence, Division Offices shall provide opportunities for collaboration between and among key Officials and school leaders and managers to discuss pressing issues and concerns in the delivery of basic education services

2. Relevant to this, the Schools Division of Tabuk City will conduct the 5<sup>th</sup> Division Management Committee Meeting on October 22, 2024, 08:00 a.m. at MHotel, Appas, Tabuk City. The agenda of the meeting are:



- a. present the status of the schools' liquidation of various government funds,
- b. discussion and clarification on DepEd Order 10-2024 (Policy Guidelines on the Implementation of the MATATAG Curriculum) and DepEd Order 12-2024 (Amendments to DepEd Order 10-2024),
- c. updates from the Curriculum Implementation Division,
- d. updates from the School Governance and Operations Division, and
- e. issues arising from the Division Monitoring, Evaluation, and Adjustments (DMEA) report



3. Participants to this activity are the identified Division personnel and school heads including those with official designation as Teacher In-charge. The dress code of all participants is the appropriate official DepEd Uniform. The total number of participants is stipulated in the succeeding table.

<b>Position/Designation</b>	<b>Number</b>
1. Schools Division Superintendent	1
2. OIC Asst. Schools Division Superintendent	1
3. Chief Education Supervisors	2
4. Education Program Supervisors	11
5. Public Schools District Supervisors	10
6. Administrative Officer V	2
7. Administrative Officer IV	4
8. Accountant III/Legal Office/ITO	3
9. Senior Education Program Specialist	4
10. School Heads and Teacher In-charge	98
11. Secretariat	2
<b>Total</b>	<b>138</b>

4. The matrix of the activity is attached as an enclosure.
5. Immediate dissemination of and compliance to this memorandum is desired.

  
**BENEDICTA B. GAMATERO PhD, CESO V**  
 Schools Division Superintendent 



Enclosure to Div Memo \_\_\_\_\_, 2024

**Indicative Program Matrix of the 5<sup>th</sup> School Leaders and Managers Conclave  
Division Management Committee Meeting**

Time	Activity	In-charge
07:30 a.m.	Registration	Secretariat
08:00 a.m.	Preliminaries <ul style="list-style-type: none"> <li>• Prayer</li> <li>• National Anthem</li> <li>• Roll Call</li> <li>• Welcome Message</li> </ul>	Benedicta B. Gamatero PhD, CESO V Schools Division Superintendent
08:30 a.m.	Meeting Proper <ul style="list-style-type: none"> <li>• Call to order</li> <li>• Review and issues arising from the minutes of the previous meeting.</li> <li>• Approval of the minutes of the previous meeting</li> <li>• Presentation of the agenda of the meeting</li> <li>• Acceptance and approval of the meeting agenda</li> </ul>	
09:00 a.m.	Presentation of the status of Liquidation of various government funds downloaded to schools	Sixto Lang-ay Jr. Accountant III
10:00 a.m.	Curriculum Implementation Division <ul style="list-style-type: none"> <li>• Salient points of DepEd Order No.12, s. 2024 (Amendments to DepEd Order No. 10, s. 2024)</li> <li>• Presentation and discussion of various assessment results</li> <li>• Presentation of collected data in lieu of curriculum implementation</li> </ul>	Ramonchito A. Soriano Chief Education Supervisor
12:00 p.m.	Lunch Break	
01:00 pm	School Governance and Operations Division <ul style="list-style-type: none"> <li>• Presentation of collected data in lieu of school operations and governance</li> <li>• Updates from various sections</li> </ul>	Sally P. Feken Chief Education Supervisor
02:30 p.m.	Issues arising from the Division Monitoring, Evaluation, and Adjustments (DMEA) report	Kenneth Attiwag Senior Education Program Specialist
03:30 p.m.	Other matters	
04:00 p.m.	Schools Division Superintendent's Time	Benedicta B. Gamatero PhD, CESO V Schools Division Superintendent
04:45 p.m.	Recap and adjournment	