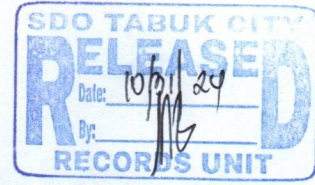




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division of Tabuk City**



**Office of the Schools Division Superintendent**

**October 30, 2024**

**DIVISION MEMORANDUM**

No. 422 s 2024

**ORIENTATION ON TEEN CENTER MANAGEMENT**

**TO:** Assistant Schools Division Superintendent  
 SGOD and CID Chiefs  
 Public Schools District Supervisors  
 School Heads of concerned Secondary Schools  
 School Health Personnel  
 All concerned

1. The SDO Tabuk City through School Health and Nutrition section of the Schools Governance and Operations Division will conduct an Orientation ON Teen Center Management November 19, 2024 at M Hotel, Appas, Tabuk City.
2. This Orientation aims to familiarize and equip schools heads, guidance counsellors, designate guidance counsellors, nurses, student leaders and other school personnel with necessary knowledge and skills on Teen Center Management.
3. The participants to attend the orientation are the following schools and personnel:

SCHOOLS	PARTICIPANTS
AGBANNAWAG NATIONAL HIGH SCHOOL	JAY BANNAWAG RACQUEL B. FAFAG DESIGNATE GUIDANCE COUNSELLOR 2 STUDENT LEADERS
KALINGA NATIONAL HIGH SCHOOL	MICHELLE C. LICLIC JANE MICHELLE A. BANGANAN 2 STUDENT LEADERS
TUGA NATIONAL HIGH SCHOOL	GEMMALYN BANGAYAN SHIRLEY P. LABAWIG DESIGNATE GUIDANCE COUNSELLOR 2 STUDENT LEADERS
CALACCAD NATIONAL HIGH SCHOOL	JONATHAN GARCIA ESMERALDA B. DEPAGON DESIGNATE GUIDANCE COUNSELLOR 2 STUDENT LEADERS



**Address:** BCS Compound, Bulanao Norte, Tabuk City, Kalinga

**Email:** tabuk.city@deped.gov.ph

**Website:** <https://www.depedtabukcity.com>



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NAMBARAN AGRO-INDUSTRIAL NATIONAL HIGH SCHOOL	ANNIE ANGIWOT GIGI A. BANNAWAG DESIGNATE GUIDANCE COUNSELLOR 2 STUDENT LEADERS
TABUK NATIONAL HIGH SCHOOL	JUNENA L. MATAMMU DONNA LYN L. VALLEJO JASMINE P. PIMENTEL 2 STUDENT LEADERS
SDO	ALL DIVISION HEALTH PERSONNEL

4. Meals and snacks will be provided while transportation expenses will be charged to SMOOE subject to usual accounting and auditing rules and regulations.
5. For dissemination and compliance of this memorandum is desired.

**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent



**Address:** BCS Compound, Bulanao Norte, Tabuk City, Kalinga

**Email:** [tabuk.city@deped.gov.ph](mailto:tabuk.city@deped.gov.ph)

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