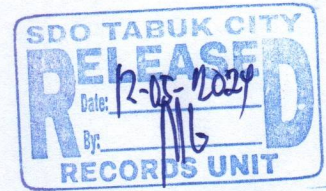




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

4 December 2024

DIVISION MEMORANDUM

No. 493, s. 2024

**CALL FOR SUBMISSION OF RESEARCH PROPOSALS FOR FUNDING
UNDER THE 2025 BASIC EDUCATION RESEARCH FUND (BERF)**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads and Teachers
Non-teaching personnel
All others Concerned

1. The Schools Division Research Committee (SDRC) continues its endeavor to promote the culture of research in our Schools Division. As such, relative to DepEd Order No. 16, s. 2017, this Office through the SDRC calls for the online submission of **research proposals relative to assessment results (NAT, PISA, Phil-IRI, etc.) and learning delivery specifically on the use of SLMs** from all governance levels for evaluation by the committee for possible funding under BERF FY 2025 not later than **January 6, 2025**.

2.

3. The target implementation of the research proposals shall be at least **March 2025** onwards and to be completed on or before **October 2025**.

4. All submitted proposals are expected to have undergone screening and review at the school/ district level (whichever is applicable) following the required forms and styles.

5. Henceforth, all research proposals from the schools, districts, and the division office to be submitted online for initial review by the SDRC should include a **scanned** copy of the following **required** attachments which could all be downloaded from the e-TABUK in Research shared folder via

<https://www.tinyurl.com/eTABUKsharedfolder>:

- Evaluation checklist for Basic/ Action Research Proposal signed by the School Research Coordinator and the school research committee chairman
- Application form and endorsement of immediate supervisor
- Anti-plagiarism and absence of conflict-of-interest declarations



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

6. To facilitate review, researchers are to submit their proposals in *MS Word* through email at planningandresearch.dotabuk@gmail.com.
7. All qualified proposals at the division level will be endorsed to the Regional Research Committee for further review and approval.
8. Immediate and wide dissemination of this Memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent