



DEPED - TABUK CITY DIVISION Annual Procurement Plan 2025



Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Activity/ Project)
				Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
SUPPLIES AND MATERIALS(MOOE)													
	Purchase of Common Supplies & Equipment(CSE)	SDO	Agency to agency / Small Value Procurement	January, April, July & October 2025	January, April, July & October 2025	January, April, July & October 2025	January, April, July & October 2025	GAA 2025	1,417,998.08	1,417,998.08			
	Repair, purchase, maintenance and replacement of spare parts for the SDO Motor Vehicles and Office Equipment	SDO	Small Value Procurement	January, April, July & October 2025	January, April, July & October 2025	January, April, July & October 2025	January, April, July & October 2025	GAA 2025	208,000.00	208,000.00			
	Payment Insurance of SDO Motor Vehicles	SDO	Agency to Agency	January, Feb., March, April, May, June, July, Aug., Sept. & Oct. 2025	January, Feb., March, April, May, June, July, Aug., Sept. & Oct. 2025	January, Feb., March, April, May, June, July, Aug., Sept. & Oct. 2025	January, Feb., March, April, May, June, July, Aug., Sept. & Oct. 2025	GAA 2025	55,000.00	55,000.00			
	Purchase of Fuel for SDO Motor Vehicles/Generator	SDO	Small Value Procurement	January, April, July & October 2025	January, April, July & October 2025	January, April, July & October 2025	January, April, July & October 2025	GAA 2025	205,001.92	205,001.92			
	Purchase of Drinking Water	SDO	Small Value Procurement	March, May, June & November 2025	March, May, June & November 2025	March, May, June & November 2025	March, May, June & November 2025	GAA 2025	42,000.00	42,000.00			
Total 1									1,928,000.00	1,928,000.00			
REPRESENTATION													
	Conduct of Monthly Dexecom	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA 2025	194,400.00	194,400.00			
	Conduct of Emergency Meetings	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA 2025	43,600.00	43,600.00			
Total 2									238,000.00	238,000.00			
TRAININGS (MOOE)													
	Induction Program of Non-Teaching Employees of SDO Tabuk City	SDO	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GAA 2025	36,000.00	36,000.00			
	Conduct of Comparative Assessment for Various Vacant and Anticipated Vacant Positions in SDO Tabuk City	SDO	Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GAA 2025	120,000.00	120,000.00			

	Conduct of Activities for the Comparative Assessment Result(CAR) for Registry of Qualified Applicants(RQA) 2025-2026	SDO	Small Value Procurement	January 2025	January 2025	January 2025	January 2025	January 2025	GAA 2025	40,000.00	40,000.00		
	Conduct of OSDS Program Implementation Review(PIR)	SDO	Small Value Procurement	Jan., March 2025	March 2025	March 2025	March 2025	March 2025	GAA 2025	48,000.00	48,000.00		
	Various Committee Meetings	SDO	Small Value Procurement	January 2025	January 2025	January 2025	January 2025	January 2025	GAA 2025	60,000.00	60,000.00		
	SDO Planning Conference	SDO	Small Value Procurement	August 2025	August 2025	August 2025	August 2025	August 2025	GAA 2025	40,000.00	40,000.00		
	Public-Private Basic Education Complementarily-Kumustahan-meeting with Private Schools	SDO	Small Value Procurement	March 2025	March 2025	March 2025	March 2025	March 2025	GAA 2025	19,000.00	19,000.00		
	Division MEA	SDO	Small Value Procurement	April, July & Oct. 2025	April, July, Oct. & Dec. 2025	April, July, Oct. & Dec. 2025	April, July, Oct. & Dec. 2025	April, July, Oct. & Dec. 2025	GAA 2025	58,400.00	58,400.00		
	Rewards and recognition activities and Special Events	SDO	Small Value Procurement	January, April, July & Oct. 2025	January, July & Oct. 2025	January, April, July & Oct. 2025	January, April, July & Oct. 2025	January, April, July & Oct. 2025	GAA 2025	149,600.00	149,600.00		
Total 3										571,000.00	571,000.00		

HRTD (Training)

	District Kamustahan of School Leaders and Managers	SDO	Small Value Procurement	January 2025	January 2025	January 2025	January 2025	January 2025	GAA 2025	140,000.00	140,000.00		
	Re-skilling of School Heads on M&E Systems of School Improvement Plan	SDO	Small Value Procurement	April 2025	April 2025	April 2025	April 2025	April 2025	GAA 2025	166,600.00	166,600.00		
	Conduct of Teacher's Induction Program(TIP) 2025	SDO	Small Value Procurement	October 2025	October 2025	October 2025	October 2025	October 2025	GAA 2025	95,000.00	95,000.00		
	School Leaders and Managers Conclave	SDO	Small Value Procurement	Jan., April, July, Aug., Oct., Dec. 2025	Jan., April, July, Aug., Oct., Dec. 2025	Jan., April, July, Aug., Oct., Dec. 2025	Jan., April, July, Aug., Oct., Dec. 2025	Jan., April, July, Aug., Oct., Dec. 2025	GAA 2025	396,000.00	396,000.00		
	TEACH Math and Science (Training of Educators in Advancing Conceptual Hands-on learning in Math and Science	SDO	Small Value Procurement	March 2025	March 2025	March 2025	March 2025	March 2025	GAA 2025	172,000.00	172,000.00		
	Training on Innovative Teaching Strategies, Hands on & Collaborative Activities for Awaiting Panlipunan Teachers	SDO	Small Value Procurement	February 2025	February 2025	February 2025	February 2025	February 2025	GAA 2025	192,000.00	192,000.00		
	MATATAG BOW for MG Schools	SDO	Small Value Procurement	May 2025	May 2025	May 2025	May 2025	May 2025	GAA 2025	96,000.00	96,000.00		
	Secondary MAPEH Teachers Reskilling	SDO	Small Value Procurement	Sept. 2025	Sept. 2025	Sept. 2025	Sept. 2025	Sept. 2025	GAA 2025	96,570.00	96,570.00		

CapB for enhancing Technical Skills and Instructional Approaches for EPP/TLE and SHS-TVL Teachers	SDO	Small Value Procurement	July 2025	July 2025	July 2025	July 2025	July 2025	GAA 2025	168,000.00	168,000.00		
Training of Grades 2 & 3 TEACHERS on ELLN with the Science of Reading (SOR)	SDO	Small Value Procurement	April 2025	April 2025	April 2025	April 2025	April 2025	GAA 2025	264,000.00	264,000.00		
Capability Building for School Heads and related-Teaching personnel	SDO	Small Value Procurement	June 2025	June 2025	June 2025	June 2025	June 2025	GAA 2025	43,830.00	43,830.00		
Pagsasanay ng mga Guro ng Filipino sa mga Makabagong Pamamaraan sa Pagtuturo at Pagsusuri ng mga Datos	SDO	Small Value Procurement	May 2025	May 2025	May 2025	May 2025	May 2025	GAA 2025	87,000.00	87,000.00		
Total 4									1,917,000.00	1,917,000.00		
Grand Total									4,654,000.00	4,654,000.00		

Prepared by:


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