



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent


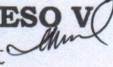
January 06, 2025

DIVISION MEMORANDUM
NO. 07, s.2025

TO: All Employees of SDO Tabuk City


SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN)

1. Informing all employees of SDO Tabuk City on the submission of SALN (**As of December 31, 2024**) on or before February 16, 2025, in four (4) copies using Revised Form 2015.
2. The signing authority for the SALN is any lawyer with Notarial Commission-Notary Public as stipulated in the Regional Memo NO. 177, 2022.
3. Consolidated SALN per school will be submitted to the Review Compliance Committee (RCC) through Administrative Officer V, to review the SALN submitted by the employees before it is forwarded to the Administering Authority.
4. Signed SALN will be returned to schools concerned for scanning and resubmission of E-copy in PDF format until **February 28, 2025**.
5. For information and compliance.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent 



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>

 DepEd Tayo Tabuk City