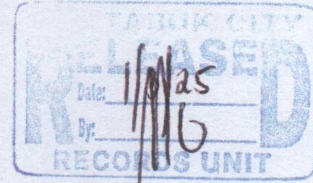




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
Schools Division of Tabuk City



Office of the Schools Division Superintendent


3 JANUARY 2025

**Division Memorandum**  
No. 10, s. 2025

**Addendum to DM No. 520 s. 2024: Grant of Service Credits for the Conduct of Division Screening and Accreditation of Document of Athletes, Coaches, Assistant Coaches and Chaperones for the 2025 Tabuk City Selection Meet.**


To: Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Administrative Officer V  
School Heads  
All others concerned

1. In connection to the conduct of scheduled Division Screening and Accreditation of Documents for Athletes, Coaches, Assistant Coaches and Chaperones on January 3 to 8, 2025 at SDO Tabuk City Conference Hall for the 2025 Tabuk City Selection Meet, participants shall be entitled to vacation service credit or COC applicable for the said dates.
2. This provision follows the guidelines specified in DepEd Order No. 53 s. 2003 and DO 30 s. 2016 – Policies and Guidelines on Overtime Services and Payment in the Department of Education and CSC & DBM Joint Circular No. 2 s. 2004 on Non-monetary Remuneration for Overtime Services Rendered.
3. For immediate dissemination and compliance of this memorandum.

  
**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent



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