



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**Schools Division of Tabuk City**



January 7, 2025

**DIVISION MEMORANDUM**

No. 12 s. 2025

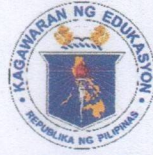
**MANAGEMENT AND WORKING TEAMS OF THE EASTERN TABUK DISTRICTS DELEGATION TO THE TABUK CITY ATHLETIC MEET 2025**

**TO:** Public Schools District Supervisors-ETD 1,2,3  
Secondary and Elementary School Heads  
District/School Sports Coordinators  
Identified Personnel/Teachers of ETD 1,2,3  
All others concerned

1. Relative to the conduct of the 2025 Tabuk City Athletic Meet which will be held on January 9-12, 2025 at Tabuk City National High School as stipulated in Division Memorandum \_\_\_\_\_ s 2025, the following committee members for **Eastern Tabuk District 1,2,3** are hereby organized to serve for the delegation purposely.
2. Management and Working Teams.

No.	Name	Position/ Designation
1	Anabel Salida	Athletic Manager in Chess
2	Isabel Odan	Athletic Manager in Softball
3	Oliver Gas-ib	Mess Committee
4	Stephen Banyaga	Mess Committee
5	Valerie Andrada	Mess Committee
6	Agustina Bangit	Mess Committee
7	Bernadette Belandres	Mess Committee
8	Jinky Agpawan	Mess Committee
9	Wemenda Galano	Mess Committee
10	Cherry Magannon	Mess Committee
11	Artici Ronquilo	Mess Committee
12	Lugenate Wangdali	Mess Committee
13	Jasmine Gayadan	Mess Committee
14	Grace Villaro	Mess Committee
15	Julie Ann Lingbawan	Mess Committee
16	Olivia Alngag	Mess Committee
17	Precious Jane Quadra	Mess Committee
18	Lenie Lugao	Mess Committee
19	Rosalia Miranda	Mess Committee
20	Rosemarie Valdez	Mess Committee
21	Delight Claire Dulag	Mess Committee
22	Emmalyn Ongat	Mess Committee





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23	Anabelle C. Pasingan	Dean of Women
24	Celso Paguel	Dean of Men
25	Jayson Adduca	Dean of Men
26	Raquel Fafag	Health and Sanitation Committee
27	Claire Damian	Health and Sanitation Committee
28	Ruselle Ngao-i	Health and Sanitation Committee
29	Gigi Angiwot	Health and Sanitation Committee
	All ETD 1,2,3 School Heads	
	All ETD 1,2,3 PSDS	

3. The arrival of ETD Delegates will be on January 8, 2025, at 10:00 AM at Magsaysay Elementary School, Northern Tabuk District 1.
4. Deadline of submission of athletes' documents will be on or before January 7, 2025 at 3:00 PM for screening at the SDO Tabuk City, Bulanao Norte, Tabuk City.
5. The school heads participating in this activity are enjoined to assign an Officer-in-Charge while the identified teacher participants are expected to prepare a learning plan with the learning resources to be utilized by their learners during their absence.
6. In relation to the conduct of Tabuk City Athletic Meet, Service Credits/ Compensatory Time-off shall be granted to all personnel/teachers who will participate during weekends as Coach, Co-Coach, Chaperon, Delegation Members, Mess Officers from the District pursuant to DepEd Order 53 s. 2003 entitled Updated Guidelines on Grant of Vacation of Service Credits to Teachers and CSC-DBM Joint Circular No. 2 s. 2015 entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees respectively.
7. Enclosure A. Schedule of Cooks. Enclosure B. Management Events of ETD 1,2,3, School Heads.
8. Widest dissemination of this memorandum is desired.

**BENEDICTA B. GAMATERO, PhD, CESO V**  
Schools Division Superintendent





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**Enclosure A**

**Schedule of Cooks for the 2025 Tabuk City Athletic Meet**

January 8, 2025	Dinner	Julie Ann Lingbawan Olivia Alngag Wemenda Galano Jinky Agpawan Cherry Magannon Precious Jane Quadra Lenie Lugao
January 9, 2025	Breakfast	
	Lunch	
January 10, 2025	Dinner	Oliver Gas-ib Stephen Banyaga Emmalyn Ongat Bernadette Belandres Artici Ronquilo Jamine Gayadan Rosemarie Valdez
	Breakfast	
	Lunch	
January 11, 2025	Dinner	Oliver Gas-ib Valerie Andrada Agustina Bangit Rosalia Miranda Lugenate Wangdali Delight Claire Dulag
	Breakfast	
	Lunch	
	Dinner	

