



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



January 6, 2025

Division Memorandum

No. 15, s. 2025

TO: Assistant School Division Superintendent
SGOD Chief
CID Chief
Public School Heads
ALL CONCERNED

SUBMISSION OF ANNUAL IMPLEMENTATION PLANS FOR 2025 ALIGNED TO THE 2025 DIVISION AIP AND THE 5 POINT DEPED AGENDA

1. This is to inform all public schools on the submission of the Annual Implementation Plans for fiscal year 2025 on or before January 15, 2025.
2. School Annual Implementation Plans must be aligned to the Division 2025 AIP and to the 5-point agenda of DepEd. In the development of the school AIP, utilize the template attached to this memo. The template serves to consolidate the different proposed project from your project work plan and budget matrix found in your school improvement plans (SIP) under year 3 together with the adjustments made based on results of the evaluation of monitoring reports/results.
3. For information and guidance.

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BENEDICTA B. GAMATERO Phd, CESO V
Schools Division Superintendent

ANNUAL IMPLEMENTATION PLAN

FY 2025

PROGRAM/ PROJECT TITLE <i>*Based from project workplan and budget matrix</i>	OBJECTIVE <i>*Based from project workplan and budget matrix</i>	ACTIVITIES <i>*Based from project workplan and budget matrix</i>	OUTPUT <i>*Based from project workplan and budget matrix</i>	RESOURCES <i>(as reflected in the project workplan and budget matrix)</i> <i>*Indicate amounts coming from MOOE, LGU, and etc when applicable</i>					DATE IMPLEMENTED <i>*Based project w and budget</i>
				AMOUNT	MOOE	LGU	DONATIONS	NAME OF RESPONSIBLE	

Attachment: Project Workplan and Budget matrix for each activity listed above.

Prepared: _____ Reviewed: _____

Recommending Approval: _____

Approved: _____

School Head **ERREN Y. DANAG**
Planning Officer III

JAN NOWEL E. PENA
Assistant Schools Division Superintendent

BENEDICTA B. GAMATERO PHD, CE
Schools Division Superintendent

Note:
To be reviewed by the Planning Office for its alignment to the DBEDP, RBEDP, and BEDP.
This AIP shall be monitored and evaluated by the Division SMME during its implementation in schools.