

Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY
BCS Compound, Purok 02, Bulanao Norte, Tabuk City

Office of the Schools Division Superintendent


January 28, 2025

DIVISION MEMORANDUM
No. 49, s.2025

**SUBMISSION OF FISCAL YEAR 2024 GENDER AND DEVELOPMENT (GAD)
ACCOMPLISHMENT REPORTS**

To : Chiefs, Unit Heads and Supervisors
Non-IUs Public Elementary and Secondary School Heads
All other concerned

1. Relative to RM No. 62, s. 2025, and PCW-MC-2024-05 re: Submission of FY 2024 GAD Accomplishment Report, requests all Schools Division Offices GAD Focal to submit their Consolidated FY 2024 GAD Accomplishment Reports in soft and hard copies on or before **February 6, 2025** utilizing the usual GAD AR template through this link <https://forms.gle/LWadyJPqff5hzzUU7>.
2. To attribute the expenditure of a major program/project with gender issues to GAD for the FY 2024, it is advised that the Harmonized Gender and Development Guidelines (HGDG) Education Checklist (Box 12) and Project Implementation and Management and Monitoring and Evaluation (PIMME) checklist (HGDG Boxes 16 & 17) be accomplished to assess the gender-responsiveness of the implementation.
3. For more inquiries, please contact Nicasio C. Sumarita, Jr., Division GAD Coordinator CP number 09262453721 or nicasio.sumarita@deped.gov.ph.
4. Immediate dissemination of and strict compliance with this Memorandum is highly enjoined.


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Schools Division Superintendent



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