

Republic of the Philippines

Department of Education

Cordillera Administrative Region Schools Division of Tabuk City

Office of the Schools Division Superintendent

17 February 2025

Division Memorandum No. $\frac{73}{}$, s. 2025

DCP MONITORING SYSTEM AND INVENTORY UPDATING

FOR: AOIIs(Property Custodian) in School Supply Officer IT Officer All Others Concerned

- 1. This is to inform you that the Schools Division Office will be conducting a face-to-face orientation on the use of the DCP Monitoring System and the updating of inventory in the cloud drive on February 18, 2025 at the SDO Extension 2nd F Conference Hall.
- 2. In this regard, all Administrative Officer II (Property Custodians) are hereby required to bring the updated inventory records of their respective schools covering the following:
 - a. DepEd Computerization Program (DCP)
 - b. Learning Resources (LR) Materials
 - c. Mathematics and Science Equipment
 - d. Technology and Livelihood Education (TLE) Equipment
- 3. Furthermore, participants are advised to bring their laptops and extension cords to ensure the smooth conduct of the orientation.
- 4. In addition, participants are required to prepare their duly signed and approved Locator Slips prior to the orientation.

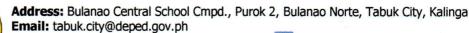
For immediate dissemination and strict compliance.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent









Website: https://www.depedtabukcity.com

