



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

17 February 2025


Division Memorandum
No. 73, s. 2025

DCP MONITORING SYSTEM AND INVENTORY UPDATING

FOR : **AOIIs(Property Custodian) in School**
Supply Officer
IT Officer
All Others Concerned

1. This is to inform you that the Schools Division Office will be conducting a face-to-face orientation on the use of the DCP Monitoring System and the updating of inventory in the cloud drive on February 18, 2025 at the SDO Extension 2nd F Conference Hall.
2. In this regard, all Administrative Officer II (Property Custodians) are hereby required to bring the updated inventory records of their respective schools covering the following:
 - a. DepEd Computerization Program (DCP)
 - b. Learning Resources (LR) Materials
 - c. Mathematics and Science Equipment
 - d. Technology and Livelihood Education (TLE) Equipment
3. Furthermore, participants are advised to bring their laptops and extension cords to ensure the smooth conduct of the orientation.
4. In addition, participants are required to prepare their duly signed and approved Locator Slips prior to the orientation.

For immediate dissemination and strict compliance.


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 DepEd Tayo Tabuk City