



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



March 6, 2025

DIVISION MEMORANDUM

No. 110 s. 2025

**CONDUCT OF COMPUTER-ASSISTED ASSESSMENT OF APPLICANTS' POTENTIAL FOR HEAD
 TEACHER III, TEACHER III, MASTER TEACHER II,
 AND ITS ANTICIPATED VACANCIES AND COS FOR SBFP**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
 HRMPSB MEMBERS
 ALL CONCERNED APPLICANTS

1. The Schools Division of Tabuk City through the Human Resource Merit, Promotion and Selection Board (HRMPSB) will conduct the **computer-assisted assessment of applicants' potential** of folders of applicants for HT III, T III, MT II and it's anticipated vacancies and COS for SBFP, as follows:

Application Code	Activity	Time and Date	Person Involved	Venue
COSTA-001 COSTA-020 COSTA-002 COSTA-021 COSTA-003 COSTA-022 COSTA-004 COSTA-023 COSTA-005 COSTA-024 COSTA-006 COSTA-025 COSTA-007 COSTA-008	Computer-Assisted Assessment of Applicants' Potential	March 12, 2025	ASDS SGOD Chief AO V HRMO Secretariat	SDO Tabuk City Katapatan Conference Hall (1 st Flr. CID Bldg.)
COSTA-009 COSAS-001 COSTA-010 COSAS-002 COSTA-011 COSAS-003 COSTA-012 COSAS-004 COSTA-013 COSAS-005 COSTA-014 COSAS-006	Registration and inspection of laptop	8:00-8:30am		
COSTA-015 COSAS-007 COSTA-016 COSAS-008 COSTA-017 COSAS-009 COSTA-018 COSAS-010 COSTA-019	Orientation Conduct of written test, BEI and skills test	8:30-12nn		





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HTIII/II/I-1-CN05 HTIII/II/I-2-CN05 HTIII/II-3-CN05 HTIII/II/I-4-CN05 HTIII/II/I-5-CN05 HTIII/II/I-6-CN05 HTIII/II/I-7-CN05 HTI-8-CN05 HTI-9-CN05 HTI-10-CN05	Computer-Assisted Assessment of Applicants' Potential	March 12, 2025	ASDS SGOD Chief AO V HRMO Secretariat	SDO Tabuk City Katapatan Conference Hall (1 st Flr. CID Bldg.)
TII-1-CN01 TII-2-CN01 TII/TII-3-CN01	Registration and inspection of laptop	1:00-1:30pm	ASDS CID Chief AO V HRMO Secretariat	
TIII-1-CN01 TIII-2-CN01 TIII-4-CN01 TIII-5-CN01 TIII-6-CN01	Orientation			
	Conduct of portfolio annotations and BEI	1:30- 5:00pm		
MTII/MTI-1-CN03 MTII-3-CN03 MTII-4-CN03				
MTI-2-CN03 MTI-4-CN03 MTI-5-CN03 MTI-6-CN03 MTI-7-CN03 MTI-8-CN03 MTI-9-CN03 MTI-10-CN03 MTI-11-CN03 MTI-12-CN03 MTI-13-CN03 MTI-15-CN03 MTI-16-CN03 MTI-17-CN03 MTI-18-CN03 MTI-19-CN03 MTI-21-CN03				

2. All applicants are advised to comply with the following requirements:
- Applicants are advised to bring their laptop and extension cord on the scheduled date of computer-assisted assessment of applicants' potential. Laptops shall be submitted to the secretariat for inspection 30 minutes before the start of the assessment.
 - Applicants are required to have a **gmail account (ex: HTIII-1-CN05@gmail.com)** using the application code sent through text/messenger to facilitate participation in the Written Test, Skills Test and Behavioral Events Interview. Internal applicants are not allowed to use their DepEd account.



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>



DepEd Tayo Tabuk City



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- c. Applicants are given 2 hours and 30 minutes to finish all the components of the assessment, namely: Written Test, Skills Test, and Behavioral Events Interview (BEI).
3. Applicants for the higher teaching positions are advised to bring your portfolio folder for SY 2023-2024 and IPCRF for SY 2021-2022.
 4. For further inquiries, send your queries to hrmpsbsdtabukcity@gamil.com
 5. Immediate dissemination and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

