

Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City

Office of the Schools Division Superintendent

By Alabar

04 April 2025

DIVISION MEMORANDUM No. ______, s. 2025

CONDUCT OF FIRST QUARTER DIVISION MONITORING & EVALUATION AND ADJUSTMENT CONFERENCE

To:

- Assistant Schools Division Superintendent
- Chief Education Supervisors/Chiefs of Functional Divisions
- Public School District Supervisors
- All Public Elementary and Secondary School Heads
- All Others Concerned
- 1. All concerned are hereby informed of the conduct of 1st Quarter Division Monitoring & Evaluation, and Plan Adjustment (DMEA) on April 23, 2025, in a venue to be announced later.
- 2. The functional divisions in the division office shall conduct their respective Program Implementation Review (PIR-cum-MEA) earlier than the above schedule and ensure a complete report for presentation during the DMEA.
- 3. Likewise, the districts shall schedule their respective District MEA at any time before the conduct of the DMEA in the venues identified under Division Memorandum No. 147, s. 2025 (*Enclosure A*). PSDS and team members shall be responsible for the complete reports of their respective Districts.
- 4. Schools shall cover the review of their Programs/Projects/Activities (PPAs) based on SIP-AIP, and Adjustment/Catch-up Plans, assessment results, reading and numeracy proficiencies of learners, applicable school performance indicators, among others. A summary report shall be presented in the District MEA.
- 5. Enclosed are the templates to be used. *Enclosure B* is the template for the OSD, CID, and SGOD, and *Enclosure C* is the template for schools/districts.
- 6. For the information and compliance of all concerned.

BENEDICTA B. GAMATERO PhD, CESO V Schools Division Superintendent

Encls: As stated

sgod/smme//CARAA2025_Evaluation

April 11, 2025



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PepEd Tayo Tabuk City

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Republic of the Philippines

Bepartment of Education CORDILLERA ADMINISTRATIVE REGION Schools Division of Tabuk City



SCHOOL MONITORING& EVALUATION AND ADJUSTMENT (SMEA)/ PROGRAM IMPLEMENTATION REVIEW (PIR)

End of School Year SY 2024-2025

Name of School:	
District:	

PART I. PERFORMANCE INDICATORS

A. ENROLLMENT DATA

1.A BOS	1.A BOSY 2024-2025	025		1.B EO	1.B EOSY 2024-2025	2025			
End of SY 2022-2023		1		Actual Beginning of SY		•		Variance	Reason for nositive or negative variance
Enrollment	Male	Female	Total	2022-2023 Enrollment (As of Oct 30, 2023)	Male	Female	Total		neason for positive of negative variance
Kindergarten				Kindergarten					
Grade 1				Grade 1					
Grade 2				Grade 2					
Grade 3				Grade 3					
Grade 4				Grade 4					
Grade 5				Grade 5					
Grade 6				Grade 6					
Grade 7				Grade 7					
Grade 8				Grade 8					
Grade 9				Grade 9					
Grade 10				Grade 10					
Grade 11				Grade 11					
Grade 12				Grade 12					
Total				Total					
Analysis/Implications:									

B. KEY PERFORMANCE INDICATORS

Key Indicators	_	Kindergarten	5	m	Elementary	~	Junio	Junior High School	hool	Seni	Senior High School	hool	Domorks/Donosas/Asses
STOCKE WAS A STOCKED TO THE STOCKED	Male	Female	Total	Male	Fernale Total	Total	Male	Female	Total	Male	Female Total	Total	nellalks/neasolls/Allalyses
A. No. of Transfer in													
B. No. of Transfer out													
C. No. of School Leavers													
(Simple Dropout)													
C. Completion Rate		10 m											
D. Retention Rate													
F. Promotion Rate													
Analysis (Implications:													

Analysis/implications:

Reading
Proficiency
Progress
Monitoring
(TRIP)

Level/ Grade	Enrolment	Focus				Re	Reading Level	evel					No. of	8		
Teven Glane	Ellodielle	Group	-	2	ω	4	CI	6	7	œ	9	10	Readers	ers	% of Readers	
Kinder																
Grade 1													- 1			
Grade 2													\neg			
Grade 3													-			
Grade 4												124				
Grade 5																
Grade 6																
Grade 7												TO 3				
Grade 8																
Grade 9																
Grade 10																
Total																

E. Pre -> Post Rapid Math Assessment (RMA) with Analysis

PART II, PROGRAMS/PROJECTS/ACTIVITIES

A. Accomplishments on PPAs based on SIP-AIP (Beginning of SY to End of SY)

	Objectives/ Performance		Physical Acc (Participants)	Physical Accomplishment for the Quarter (Participants/ Units or Outputs/ Items, etc.)	e Quarter tems, etc.)	Financial A	Financial Accomplishment for the Quarter	for the Quarter	Dimark
Title of Droden Drodente 9	Indicators				Accomplishment states				KEMARK
Title of Program/ Projects & Activities (PPAs)	(This should be based on the objectives of Program/Intervention Projects in the SIP)	Target	Actual	% of Accomp	(Not Yet Started, Ongoing, Completed, Rescheduled, Terminated)	Target	Actual	% of Accomp	(Justification and other important information about the activity)
Access									
Performance (Total)									
Apalysis /Implications									

Analysis/Implications:

	Objectives/ Performance		Physical Acc (Participants	Physical Accomplishment for the Quarter (Participants/ Units or Outputs/ Items, etc.)	e Quarter tems, etc.)	Financial A	Financial Accomplishment for the Quarter	for the Quarter	
Title of Program/ Projects & Activities (PPAs)	(This should be based on the objectives of Program/Intervention Projects in the SIP)	Target	Actual	% of Accomp	Accomplishment Status (Not Yet Started, Ongoing, Completed, Rescheduled, Terminated)	Target	Actual	% of Accomp	(Justification and other important information about the activity)
Equity									
Performance (Total)									
Analysis/Implications:									

	Objectives/Performance		Physical Acc (Participants/	Physical Accomplishment for the Quarter (Participants/ Units or Outputs/ Items, etc.	he Quarter Items, etc.)	Financial /	Financial Accomplishment for the Quarter	for the Quarter
Title of Program/ Projects & Activities (PPAs)	Indicators (This should be based on the objectives of Program/Intervention Projects in the SIP)	Target	Actual	% of Accomp	Accomplishment Status (Not Yet Started, Ongoing, Completed, Rescheduled, Terminated)	Target	Actual	% of Accomp
Quality								
Performance (Total)								

Analysis/Implications:

Performance	Resiliency & Well- Being	Title of Program/ Projects (This & Activities (PPAs)	Obie
		Indicators (This should be based on the objectives of Program/Intervention Projects in the SIP)	Objectives/Performance
		Target	
	July 1	Actual	Physical Acco Participants/ L
		% of Accomp	Physical Accomplishment for the Quarter (Participants/ Units or Outputs/ Items, etc.)
		Accomplishment Status (Not Yet Started, Ongoing, Completed, Rescheduled, Terminated)	e Quarter tems, etc.)
		Target	Financial Ac
		Actual	complishment
		% of Ассотр	Financial Accomplishment for the Quarter
		Hindering/Facilitating Factors	
		Action Points/Ways Forward	

Analysis/Implications:

	Objectives/ Performance		Physical Acc (Participants)	Physical Accomplishment for the Quarter (Participants/ Units or Outputs/ Items, etc.)	e Quarter rems, etc.)	Financial A	Financial Accomplishment for the Quarter	for the Quarter	BEMARK
Title of Program/ Projects & Activities (PPAs)	Indicators (This should be based on the objectives of Program/Intervention Projects in the SIP)	Target	Actual	% of Accomp	Accomplishment Status (Not Yet Started, Ongoing, Completed, Rescheduled, Terminated)	Target	Actual	% of Accomp	(Justification and other important information about the activity)
Governance									
				5.0					
Performance (Total)									
Applysis/Implications:									

Analysis/Implications:

4. What are the Operational Concerns that should be addressed?

(Competencies of Implementers, Adequacy of Resources, Policy Gaps, Planning, Monitoring and Evaluation, Controlling, etc.). Provide suggestions for each concern.

			Ex. Operational concern on M&E need thorough and objective data analysis to extract meaning of insigns and identify trends, patterns, and areas for improvement	OPERATIONAL CONCERNS THAT NEED TO BE ADDRESSED	Compensation of impositional fractions of the contraction of the contr
			Conduct Coaching/mentoring among personnel to address the needs		By State Suggestions for Each Content.

PART IV. Re-Entry

Note: Pls maintain alignment to BEMEF (Pillars) and MATATAG Education Agenda

Impact Analysis Assess the impact of the PPA on the overall program objectives and outcomes to show why it is needed for re-entry Objective/ Target Output Timeline
Timeline

	Submitted by:		
Signature Over Printed Name of PSDS Date:			Output/PPAs
) S			Assess the impact of the PPA on the overall program objectives and outcomes to show why it is needed for re-entry
Signature Over	Noted:		Objective/ Target Output
Signature Over Printed Name of School Head Date:			Timeline
chool Head			Responsible Office/Ke



Republic of the Philippines

CORDILLERA ADMINISTRATIVE REGION Department of Education **Schools Division of Tabuk City**



2025 FIRST QUARTER DIVISION MONITORING & EVALUATION, AND ADJUSTMENT January 2025 to March 2025

Note: This template is for use by the functional divisions - OSDS, CID, SGOD.

PART I. PPAS IMPLEMENTATION MONITORING

FUNCTIONAL DIVISION:

			TARGET		TARGET	Accomplishment	ent		REMARK
PPAS	Indicator	Physical (Quantified)	Financial	Timeliness (Exact Date)	Physical (Quantified)	Financial	Timeliness (Exact Date)	VARIANCE	(Justification and other important Information about the activity)
A.1 MOOE 2024									
Activities									
Activities									
A.2 PSF 2024									
1. MEP									
Activities									
Activities									
2. ALS									
Activities									
Actikvities									
n. X Program									
Activities									
Activities									
Note: Add more rows for PPAs as necessary; For variance in Timeliness, it refers to the number of days delayed	cessary; For variand	e in Timeliness	, it refers to the n	umber of days dela	yed				

INTERPRETATION/ANALYSIS:

B. Current Funds (MOOE/PSF 2025) 2025 First Quarter Accomplishment vs. Target Agenda 1. INVEST IN TEACHER QUALITY AND EQUIP THEM WITH SKILLS AND RESOURCES

	Output		TARGET			Accomplishment	ent		REMARK
PPAS	Indicator	Physical (Quantified)	Financial	Timeliness (Exact Date)	Physical (Quantified)	Financial	Timeliness (Exact Date)	VARIANCE	(Justification and other important Information about the activity)
A.1 MOOE									Manage
Activities									
Activities									
A.2 PSF									
1. MEP									
Activities									
Activities									
2. ALS									
Activities									
Actikvities									
n. X Program									
Activities									
Activities									

INTERPRETATION/ANALYSIS:

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Agenda 2. BUILD CLASSROOMS
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CLASSROOMS,
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ID SAFE SUPPORTIVE LEARNING
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	Output		TARGET			Accomplishment	nent		REMARK
PPAS	Indicator	Physical (Quantified)	Financial	Timeliness (Exact Date)	Physical (Quantified)	Financial	Timeliness (Exact Date)	VARIANCE	(Justification and other important information about the activity)
A.1 MOOE									1,000
Activities									
Activities									
A.2 PSF									
1. MEP									
Activities									
Activities									

Action
Actikvities
n. X Program
Activities
Activities

INTERPRETATION/ANALYSIS:

Agenda 3. ENABLE EFFICIENCY THROUGH EVIDENCE-BASED POLICY MAKING AND DECENTRALIZED DIGITAL PROCESSES

	Output		TARGET			Accomplishment	ent		REMARK
PPAs	Indicator	Physical (Quantified)	Financial	Timeliness (Exact Date)	Physical (Quantified)	Financial	Timeliness (Exact Date)	VARIANCE	(Justification and other important information about the activity)
A.1 MOOE									women/j/
Activities									
Activities									
A.2 PSF									
1. MEP									
Activities									
Activities									
2. ALS									
Activities									
Actikvities									
n. X Program									
Activities									
Activities									
Note: Add more rows for PPAs as necessary; For variance in Timeliness, it refers to the number of days delayed	cessary; For varian	ce in Timeliness,	it refers to the n	umber of days dela	ayed				

INTERPRETATION/ANALYSIS:

2. What are the Facilitating Factors contributing to achieving your quarter objectives?	ectives?	
Activities		Facilitating factors
CONTINUING FUND		
CURRENT FUND		
3. For low accomplishment and non-accomplishment of PAPs, What are the Gaps? Bottlenecks?	aps? Bottlenecks?	
Activities	Gaps	Bottlenecks
CONTINUING FUND		
CURRENT FUND		
4. What are the Operational Concerns that should be addressed? Competencies of Implementers, Adequacy of Resources, Policy Gaps, Planning, Monitoring and Evaluation, Controlling, etc.). Provide suggestions for each concern.	Initial and Evaluation, Controlling, etc). Provide sugges	tions for each concern.
OPERATIONAL CONCERNS THAT NEED TO BE ADDRESSED	SUGGE	SUGGESTIONS/RECOMMEN DATIONS
Ex: Operational concern on M&E: Need thorough and objective data analysis to extract meaningful insights and identify trends, patterns, and areas for improvement CONTINUING FUND	nd identify Conduct coaching/mentoring among personnel to address the needs	to address the needs
CURRENT FUND		
Prepared by:	NOTED:	

Division Chief