



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

24 April 2025

DIVISION MEMORANDUM

No. 171 s. 2025

To: CID Chief
SGOD Chief
All SDO Personnel
All Others Concerned

CALL FOR SUBMISSION OF PROFESSIONAL DEVELOPMENT
PROGRAMS (PDP) DESIGN OF 2025 HRD FUNDED ACTIVITIES

1. Pursuant to RM No. 187, s. 2025 entitled Dissemination and Compliance to the Utilization of the FY 2025 Human Resource Development (HRD) Fund and in compliance with the agreement during the Division Executive Meeting on April 8, 2025, the proponents of HRD funded activities are required to submit their PDP Designs two (2) months prior to the conduct of their activity.

2. The following are HRD Funded Activities and the proponents:

PROPONENT	TITLE	DATE OF CONDUCT	TARGET DATE OF SUBMISSION
Federico Flores EPS	Sports Training	August 2025	Last week of June 2025
Kenneth Atiwag SEPS	Re-skilling of School Heads on M&E Systems of School Improvement Plan	November 2025	Last week of September 2025
Jan Nowel E. Peña ASDS	Conduct and Monitoring of the Performance Management System	November 2025	Last week of September 2025
Harriet Buslig SEPS	Conduct of Teacher's Induction Program (TIP) 2025	October 2025	Last week of August 2025
Emmanuel Ubuan EPS Cresencia Naoy EPS	TEACH Math and Science (Training of Educators in Advancing Conceptual Hands-on learning in Math and Science	August 2025	Last week of June 2025



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PROPONENT	TITLE	DATE OF CONDUCT	TARGET DATE OF SUBMISSION
Thelma Galicia EPS	Training on Innovative Teaching Strategies, Hands on & Collaborative Activities for Araling Panlipunan Teachers	July 2025	First week of May 2025
Nicasio Sumarita EPS	MATATAG BOW for MG Schools	May 2025	Submitted
Feliciano Agsaoay EPS	Secondary MAPEH Teachers Reskilling	July 2025	Submitted
Josefina Balisong EPS	CapB for enhancing Technical Skills and Instructional Approaches for EPP/TLE and SHS-TVL Teachers	August 2025	Last week of June 2025
Maribel Bravo EPS	Training of Grades 2 & 3 TEACHERS on ELLN with the Science of Reading (SOR)	October 2025	Last week of August 2025
Nicasio Sumarita EPS	Capability Building for School Heads and related-Teaching personnel	May 2025	Submitted
Doddie Marie L. Duclan EPS	Division Training for Non- Filipino Major Teachers Teaching Filipino	May 25; 26-30	Submitted

3. Immediate and widest dissemination of this Memorandum is directed.



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 Schools Division Superintendent





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