



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent

28 April 2025

DIVISION MEMORANDUM

No. 122, s. 2025

**CONTINUOUS UPDATING OF THE MEANS OF VERIFICATION OF FUNCTIONALITY
OF SCHOOL GOVERNANCE COUNCILS**

- To:**
- Assistant Schools Division Superintendent
 - Chief Education Supervisors/Chiefs of Functional Divisions
 - Public School District Supervisors
 - All Public Elementary and Secondary School Heads
 - All Others Concerned

1. All concerned are hereby reminded to ensure the functionality of their respective School Governance Councils (SGCs) per the guidelines stipulated in DO 26, s. 2022 entitled, "*Implementing Guidelines on the Establishment of School Governance Council.*"
2. As discussed during the virtual meeting with the Regional Field Technical Assistance (RFTAT) last April 23, 2025, the following timelines will be observed: a) **June 2025 is set for the uploading of SGC MOVs for all secondary and integrated schools of which all of them are expected to have functional SGCs by then;** b) Calendar Year 2026 is the implementation of SGC in all elementary schools.
3. The link for the online uploading of MOVs of secondary/integrated schools is yet to be released by the Central Office through the Regional Field Office.
4. In light of this, all secondary and integrated schools are advised to update their MOVs by **May 30, 2025**, and be ready to upload them when the link is released in June 2025. Also, elementary schools are expected to be ready by 2026 for their MOVs.
5. For the information and compliance of all concerned.


BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

Encl: None

sgod/smme//DM_2025_SGC_MOVs
April 28, 2025



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>

 DepEd Tayo Tabuk City