



Republic of the Philippines
Department of Education

Cordillera Administrative Region

Schools Division of Tabuk City

Purok 02, Bulanao Norte, Tabuk City, Kalinga



Office of the Schools Division Superintendent

30 April 2025

DIVISION MEMORANDUM

No. 189, s. 2025

**PARTICIPANTS TO THE REGIONAL TRAINING (RTOT) FOR TEACHERS and
SCHOOL LEADERS ON LITERACY REMEDIATION PROGRAM (LRP)**

To: Public Schools District Supervisors
Elementary/Secondary School Heads
All Others Concerned

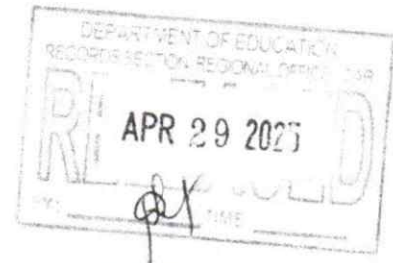
1. Relative to Regional Memorandum No 295, s. 2025 titled Regional Training of Trainers (RTOT) For Teachers and School Leaders on Literacy Remediation Program (LRP), the Curriculum Implementation Division sends **18 Reading teachers** and **21 School Leaders** to participate to the Regional Training on **May 7-9, 2025** for teachers and **May 8-9, 2025** for school leaders at the **Palace Hotel, Baguio City**.
(See Encl1 on the list of participants)
2. The RTOT will capacitate teachers and school leaders who will be cascading the program to schools. All participants are advised to access and review materials like Remediation Activity Sheets (RAS), Learner Activity Sheets (LAS) and Instructional Guides provided in this link <https://bit.ly/lrpmaterials>.
3. Board and Lodging shall be charged against the Program Support Fund of the National Learning Camp and the travel expenses of participants shall be charged to local funds/ MOOE, subject to the usual accounting and auditing rules and regulations.
4. Service credits for teaching personnel will be granted in lieu of the training days, in accordance with the provisions of CSC and DepEd Joint Circular No. 2, s. 2004 and CSC-DBM Circular No. 2, s. 2025 entitled 'Guidelines on Overtime Services and Overtime Pay for Government Employees.
5. Immediate dissemination of and compliance of this Memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

Summer Education Program/ CID/ mmb 2025



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



29 Apr 2025

REGIONAL MEMORANDUM
NO. 295.2025

REGIONAL TRAINING OF TRAINERS (RTOT) FOR TEACHERS AND SCHOOL LEADERS ON LITERACY REMEDIATION PROGRAM (LRP)

To: Assistant Regional Director
Schools Division Superintendent
All Others Concerned

1. Pursuant to DepEd Order No. 10, s. 2025 and DepEd Memorandum No. 034, s. 2025, the Regional Office through the Curriculum and Learning Management Division shall conduct the **Regional Training of Trainers (RTOT)** to support the implementation of the **Literacy Remediation Program (LRP)** for Grade 3 learners identified as Low Emerging Readers based on the CRLA End-of-School Year 2024-2025 results at Baguio Palace Hotel, Legarda Rd., Baguio City.
2. The RTOT will capacitate teachers and school leaders who will lead the cascading of the program to schools.

Participants	Dates	Check-in	First Meal
Teachers	May 7 - 9, 2025	May 6, 2025, 2PM	Dinner
School Leaders	May 8 - 9, 2025	May 7, 2025, 2PM	Dinner

3. In this regard, the following number of participants are requested to attend the said activities:

A. Teachers

SDO	No. of Participants
Abra	51
Apayao	16
Baguio	24
Benguet	53
Ifugao	30
Kalinga	21
Mt. Province	9
Tabuk City	18
Total	222

B. School Leaders

SDO	No. of Participants
Abra	52
Apayao	19
Baguio	20
Benguet	55
Ifugao	33
Kalinga	22
Mt. Province	12
Tabuk City	21
Total	234

C. Speakers

May 7-9 2025

Name	SDO
Sylvia Pitpitunge, MT 1	Baguio City
Mary Jane Lanas	Abra

May 8 - 9, 2025

Name	SDO / Office
Marilyn Api-it, EPS - CID	Baguio City
Francis Peckley, EPS, CID	Benguet
Nover Keithley S. Mente, EPS, CLMD	RO

D. Regional Office Technical Working Group for May 7-9 and May 8-9, 2025 (for Teachers' and School Leaders' Training)

Functional Division	TWG
Curriculum and Learning Management Division (CLMD)	5
National Educators Academy of the Philippines (NEAP)	2
Quality Assurance Division (QAD)	1

4. All participants are advised to access and review the provided materials including Remediation Activity Sets (RAS), Learner Activity Sheets (LAS) and instructional guides, prior to the training and rollout from the link below:

Purpose	Link
Access to Consolidated LRP Materials	https://bit.ly/lrpmaterials

5. For inquiries or clarifications, please contact Jennifer P. Ande PhD, Chief Education Supervisor, CLMD at car.clmd@deped.gov.ph or through landline number (074) 4222-7096.

6. Immediate dissemination of and strict compliance with this Memorandum is desired.


ESTELA P. LEON-CARINO EdD, CESO III
Director IV / Regional Director

Digitally signed by ESTELA P.
LEON-CARINO EdD, CESO III
Date: 2025.04.29 10:53:42
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REGIONAL TRAINING OF TRAINERS (RTOT) PARTICIPANTS
FOR TEACHERS AND SCHOOL LEADERS ON LITERACY REMEDIATION PROGRAM (LRP)
May 7-9, 2025 (Teachers) & May 8-9, 2025 (School Leaders)

A. Teachers and School Leaders

No.	Name of Remedial Teacher	Position	Name of School Head	Position	School
1.	Ruby Joy Casiano	MT2	Amado B. Danao	P2	Bulanao Central School
2.	Mildred O. Miguel	MT2			Bulanao Central School
3.	Meah Claire Mukay	T3	Maribel B. Gayodan	P1	Bulo East Central School
4.	Irene D. Longan	MT1	Concepcion P. Olyon	P1	Agbannawag Central Sch
5.	Armilene Balacang	MT1	Joan M. Dalilis	P1	San Juan Elementary Sch
6.	Juan Bag ay	MT1	Danmax L. Cortez	P1	Basao Isla Elementary Sch
7.	Catherine Cue	MT1	Imelda L. Haban	HT3	Balong Central School
8.	Adeline Manao	MT1	Olivia O. Tanding	HT3	San Julian Elementary Sch
9.	Julie Molina	T3	Nelyn B. Clemencia	HT1	Gradual Discovery Elementary Sch
10.	Lucky Jane E. Bakidan	T3	Jay -ar C. Dalimag	P1	Dilag Integrated Sch
11.	Helen Comia-as	MT1	Jodylyn L. Dangatag	HT1	Calaccad Elementary Sch
12.	Czarina B. Dalunag	T1	Masilyn L. Talingdan	P1	Balawag Central School
13.	Josefa Pagtan	T3	Marlon Binoloc	P1	Binongsay Elementary Sch
14.	Marilou Duclan	MT2	Rogelio Alunday	P1	Cabaritan Elementary Sch
15.	Jessica Gamongan	T3	Susette G. Gamon	HT1	Tangbay Elementary Sch
16.	Filipina Bengcan	MT1	Flordeliza Sannadan	P1	Bado Dangwa Central Sch
17.	Arcelie G. Obar	T3	Everlyn Gunaban	HT1	Pao Elementary School
18.	Harlyn B. Estacio	T3	Miriam Barila	MT1/OIC	Gawidan Elementary Sch
	18		17		

DepEd Personnel

Names	Position
18. EMMANUEL C. UBUAN	EPS/Summer Education Focal Person
19. MARIBEL M. BRAVO	EPS/Summer Education Co-Focal Person
20. HENRY M. ALUNDAY	PSDS/Summer Education Co-Focal Person
21. RAMONCHITO A. SORIANO	Chief Education Program Supervisor -CID



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

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16 Apr 2025

REGIONAL MEMORANDUM

No. 274-2025

SPECIFIC GUIDANCE ON THE IMPLEMENTATION OF THE 2025 DEPED SUMMER PROGRAMS AND MEETING WITH CURRICULUM IMPLEMENTATION CHIEFS AND EDUCATION PROGRAM SUPERVISORS IN ENGLISH AND MATHEMATICS

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. In reference to DepEd Order No. 010, s. 2025, titled "**Guidelines for the Implementation of the 2025 Department of Education Summer Programs**", the Department calls for the effective and efficient implementation of summer interventions that aim to address the learning gaps identified in recent literacy and numeracy assessments.
2. As such, the Regional Office - CAR issues this Memorandum to provide direction to all Schools Division Offices (SDOs) in preparing and implementing their respective summer programs in a unified, responsive, and data-driven manner.
3. All SDOs are hereby directed to undertake the following specific guidance found in **Enclosure 1**.
4. For this purpose, a meeting will be held on **April 23, 2025** for all **CID Chiefs and Division Education Program Supervisors in English and Mathematics** at a venue to be announced later. Check-in shall be on April 22, 2025 and check-out will be on April 23, 2025.
5. Meals and accommodation expenses shall be charged against the Program Support Fund for the National Learning Camp, subject to existing COA auditing rules and regulations.
6. Regional Office shall establish a Summer Program Technical Working Group to coordinate with SDOs, monitor program rollout, and provide technical assistance throughout the implementation period.
7. For immediate dissemination and strict compliance.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV / Regional Director

CLMD/JPA/nkm/Specific Guidance
04/16/2025



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 - 1318

Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>



SPECIFIC GUIDANCE FOR SCHOOLS DIVISION OFFICES FOR THE IMPLEMENTATION OF DEPED SUMMER PROGRAM

A. Planning and Coordination

1. **Constitute a Division Summer Program Technical Working Group**, led by the Schools Division Superintendent and composed of CID, SGOD, and key program specialists for English and Mathematics.
2. **Conduct an orientation meeting** with all Public Schools District Supervisors (PSDSs) and school heads on the provisions of DO No. 010, s. 2025 and this Regional Memorandum.
3. Set **coordination meetings** with local government units (LGUs), barangay councils, and parent-teacher associations to build support and mobilize resources if necessary.

B. Learner Identification and Targeting

1. Utilize the **CRLA EoSY 2024–2025 results** and other literacy and numeracy assessment tools to generate a **master list of learners** needing interventions per grade level.
2. Categorize learners according to the appropriate summer program:
 - Grade 3 learners with Low Emerging reading levels – Literacy Remediation
 - Grades 4–12 learners who failed one or two subjects – Academic Remediation
 - Learners for existing local remediation programs – Regional Remediation Program (*utilize existing Division Reading Program for this purpose*)
3. Ensure that **learners in Grades 1–3 who failed subjects** are redirected to the **Literacy Remediation** programs as substitutes for academic remediation.

C. Teacher Selection and Assignment

1. Require school heads to identify **competent and willing teachers** to handle the summer classes. Selection criteria shall include:
 - Specialization and proficiency in the subject
 - Past performance in reading/math initiatives
 - Willingness to undergo refresher training
2. Ensure participation is **voluntary** and that teachers are informed of the incentives (vacation service credits, certificates, etc.).

D. Program Design and Schedule

1. Design a **standard summer class schedule**, preferably following the **National Learning Camp format**, such as:
 - **3 days per week** (e.g., Monday, Wednesday, Friday)
 - **Half-day sessions only** (AM or PM, depending on learner needs and conditions)
 - **20 to 25 total class days**, spread across **4–5 weeks**

2. Programs must **start after the one-month mandatory break for teachers**, tentatively on the **second or third week of May 2025**.

E. Learning Resources and Modality

1. Direct schools to prepare **learning kits and instructional materials** aligned with the program focus (i.e., decoding, comprehension, number sense, remediation modules).
2. Encourage the use of **existing NLC and ARAL resources**, where applicable.
3. Allow **flexible delivery modalities** (face-to-face, blended) depending on local context and resource availability.

F. Parental and Community Engagement

1. Mandate schools to **conduct a Parent Orientation** on the objectives and benefits of the summer program.
2. Encourage the **formation of literacy and numeracy support groups**, composed of parents, community members, and volunteers.

G. Monitoring and Evaluation

1. Assign Division Program Specialists to **monitor weekly implementation** in clusters or districts.
2. Require schools to submit **weekly accomplishment reports** and **attendance tracking** per learner.
3. Facilitate **program assessment** at the end of the cycle to inform integration into the ARAL Program.