



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the Schools Division Superintendent

27 May 2025

DIVISION MEMORANDUM
No. 216, s. 2025

**FUNDING SUPPORT TO SCHOOLS IN THE IMPLEMENTATION OF SUMMER
EDUCATION PROGRAM AND REQUIREMENTS FOR THE CLAIM OF MEAL
EXPENSES AND VACATION SERVICE CREDIT FOR THE VOLUNTEER
TEACHERS**

To: All CID personnel
Public Elementary and Secondary School Heads
Summer Education Program Volunteer Teachers
All others concerned

1. The Schools Division of Tabuk City will download funds to all Summer Education Program implementing schools with the total amount of Php 1,339,462. The funds shall be used solely for the reproduction of learning resources, supplies and materials, learners' kit, and hot meals. The allocation per school is found in enclosure 1.
2. The meal expenses for all Summer Education Program Volunteer Teachers will be processed in the Division Office. The requirement shall be the daily Certificate of Expense Not Requiring Receipt (CENRR) indicating the amount of Php 250.00 per day and the daily attendance. The submission of these documents shall be by school in one folder.
3. The processing for the grant of service credit shall be done by the school. The required documents are as follows:
 - a. Special Order (2 copies)
 - b. Daily Time Record (1 copy)
 - c. Daily attendance of teachers (1 copy)
 - d. Daily attendance of learners (1 copy)
 - e. Class Program/ Budget of work (1 copy)
 - f. Remedial Class Mark for the SARP Learners (1 copy per learner)
 - g. Assessment result for the SLRP and TRIP Learners.

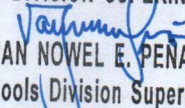


Address: BCS Compound, Purok 2 Bulanao Norte, Tabuk City
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>
SDO Tabuk City L & D Databank System Link: <https://tinyurl.com/SDOTabukCityLNDaBaSy>

4. Prompt and immediate dissemination of this Memorandum is earnestly desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

For the Authority of the
SCHOOLS DIVISION SUPERINTENDENT


JAN NOWEL E. PENA
Asst. Schools Division Superintendent

References:

Joint Memorandum

OM-OSEC-OUOPS-2025-01-03157

DepEd Memo dated April 25, 2025: Guidelines on the utilization of PSF for the implementation of 2025 SEP



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Enclosure 1 of DM # _____ s. 2025

No.	SCHOOL	ALLOCATION
1	Appas Integrated School	9,750
2	Casigayan Elementary School	21,450
3	Isla Basao Elementary School	11,858
4	Magsaysay Elementary School	30,550
5	San Juan Elementary School	28,108
6	Tabuk City Central School	29,900
7	Balong Central School	30,058
8	Bayabat Elementary School	5,200
9	Cabaruan Elementary School	11,700
10	Dilag Integrated School	45,402
11	Gradual Discovery Elementary School	11,858
12	Laya Integrated School	9,750
13	San Julian Elementary School	20,958
14	Bulanao Central School	53,380
15	Camp Conrado Elementary School	10,400
16	Ipil Integrated School	28,600
17	Maledda Integrated School	27,300
18	Mansanita Elementary School	6,500
19	Nambaran Elementary School	15,600
20	Tannubong Elementary School	11,700
21	Bulo East Elementary School	32,658
22	Bulo West Elementary School	5,200
23	Burobor Elementary School	13,650
24	Cataw Elementary School	16,900
25	Lacnog Integrated School	21,450
26	Madopdop Elementary School	19,500
27	New Balbalan Elementary School	13,000
28	Agbannawag Central School	63,228
29	Hilltop Elementary School	13,650
30	Malalao Elementary School	6,500
31	Sotto Elementary School	5,200
32	Bulanao East Elementary School	28,600
33	Bulanao West Elementary School	9,100
34	Callagdao Elementary School	3,900
35	Greenhills Elementary School	9,750
36	Namnama Elementary School	16,900



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37	Southern Tabuk Integrated School	10,400
38	Banneng Elementary School	10,400
39	Calaccad Elementary School	20,958
40	Cudal Elementary School	37,050
41	Addang Primary Elementary School	26,000
42	Amlao Elementary School	4,550
43	Amlao Integrated School	13,650
44	Balawag Elementary School	21,608
45	Binongsay Elementary School	25,902
46	Malin-awa Elementary School	29,250
47	Paliggato Elementary School	10,400
48	Suyang Elementary School	6,500
49	Cabaritan Elementary School	17,708
50	Calanan Elementary School	15,600
51	Gobgob Elementary School	13,000
52	Masablang Elementary School	4,550
53	New Tanglag Elementary School	14,950
54	Lanna Elementary School	4,550
55	Toppan Integrated School	37,050
56	Tulliao Elementary School	7,150
57	Western Tabuk Central School	9,100
58	Tangbay Elementary School	13,552
59	Bado Dangwa Central School	52,710
60	Balatoc Primary School	6,500
61	Banagan Elementary School	6,500
62	Bantay Elementary School	15,600
63	Bullaguian Elementary School	5,200
64	Callagan Elementary School	4,550
65	Dupag Elementary School	11,700
66	Gao-gao Elementary School	7,800
67	Gawidan Elementary School	11,858
68	Guilayon Integrated School	9,100
69	Lucog Elementary School	7,150
70	Magnao Elementary School	9,100
71	Nambucayan Elementary School	13,650
72	Naneng Elementary School	9,750
73	Pao Elementary School	24,858
74	Pinagan Elementary School	9,100
75	Balong National High School	13,650
76	Bulo National High School	8,450
78	Agbannawag NHS	15,600
79	Tabuk City National High School	43,550
		1,339,462.00



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