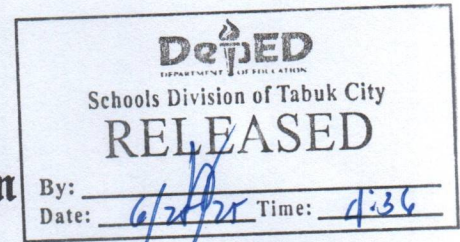




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the School Divisions Superintendent

June 25, 2025

Division Memorandum

No. 252, s. 2025

COMPOSITION OF THE DIVISION COMMITTEE ON ANTI- RED TAPE (CART)

To: ALL SDO Personnel
Public School Heads
School Teaching and Non- Teaching Personnel
Others Concerned

1. Pursuant to DepEd Memorandum No. 040, s. 2025 "Updated Composition of the Department of education Committee on Anti- Red tape in the Central Office and Sub- CART in the field offices and schools. This office hereby creates the Division Committee on Anti- Red Tape (CART) as follows:

Chairperson:	Benedicta B. Gamatero PhD, CESO V Schools Division Superintendent
Vice Chairperson:	Jan Nowel E. Peña Assistant Schools Division Superintendent
Members:	Dorothy S. Asingal Administrative Officer V
	Allan S. Dumalsin Information Technology Officer
	Atty. Ringgo G. Sumedca Attorney III
	Sally P. Feken Chief SGOD
Secretariat:	Catherine M. Badong Administrative Officer IV/HRMO

2. In relation to ARTA MC 2023-08, the following are the responsibilities of Sub-CART:
 - a. Coordinate with the ARTA and other stakeholders for RA 11032- related updates and concerns;
 - b. Facilitate compliance with RA 11032 requirements such as the Citizen's Charter, Client Satisfaction Measurement Report, Zero Backlog Program, and Agency Action Plan;
 - c. Lead and/ or allocate funding for RA 11032- related programs, projects, and activity (PAs);
 - d. Enlisted awareness and support on RA 11032 through information dissemination; and
 - e. Provide technical assistance on Ra 11032- related matters.



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3. The committee shall ensure the compliance with the requirements of RA No. 11032, and its Rules and Regulations and subsequent issuances by the ARTA, as applicable.
4. Immediate dissemination of this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent