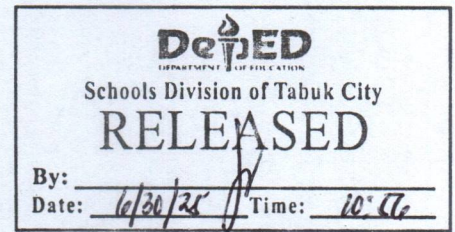




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Tabuk City**



Office of the Schools Division Superintendent

27 June 2025

**DIVISION MEMORANDUM**

No. 254, s. 2025

**CONDUCT OF SECOND QUARTER DIVISION MONITORING & EVALUATION  
AND ADJUSTMENT CONFERENCE**

- To:**
- Assistant Schools Division Superintendent
  - Chief Education Supervisors/Chiefs of Functional Divisions
  - Public School District Supervisors
  - All Public Elementary and Secondary School Heads
  - All Others Concerned

1. All concerned are hereby informed of the conduct of the 2nd Quarter Division Monitoring & Evaluation, and Plan Adjustment (DMEA) on **July 7, 2025**, as per Division Memorandum No. 197, s. 2025 entitled "*Schedules for the Conduct of Division Monitoring & Evaluation, and Adjustment Conference*". The venue shall be announced later.

2. Major PPAs to monitor are those indicated in the Program Expenditure Classification (PREXC) and are usually captured in the Budget Execution Document No. 2 (BED 2) of DepEd. The major PPAs include but not limited to:

- a) Human Resource Development for Personnel in Schools and Learning Centers or training of teaching, teaching-related, and non-teaching personnel;
- b) Flexible Learning Options like ADM;
- c) Inclusive Education Program - SNED, IPED, MEP, ALS;
- d) Trainers Training Methodology;
- e) National Learning Camp - or related program;
- f) Operations of Library Hubs - Newcon/Repair;
- g) Policy and Research Program;
- h) Disaster Preparedness and Response Program;
- i) Learner Support Program - OKD-SBFP, WinS, Career Guidance, Learner Right and Protection Program; and
- j) Other programs.

3. The functional divisions in the division office shall conduct their respective Program Implementation Review (PIR-cum-MEA) earlier than the above schedule and ensure a complete report for presentation during the DMEA.







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4. Likewise, the districts shall schedule their respective District MEA at any time, preferably after all assessments, such as Phil-IRI, CRLA, and RMA shall have been administered and results are gathered and analyzed in all the schools. This is in addition to the progress monitoring of the status of implementation of PPAs based on SIP-AIP. Data and analyses are inputs to the school action plans for this current school year. The venues for the District MEA are identified under Division Memorandum No. 147, s. 2025 entitled "*Host Schools for the Conduct of District Monitoring, Evaluation, and Adjustment for CY 2025*".
5. The attached template to be used by the functional divisions (OSD, CID, and SGOD) is the same as the template used during the 1st Quarter DMEA.
6. For the information and compliance of all concerned.

**BENEDICTA B. GAMATERO PhD, CESO V**  
Schools Division Superintendent

Encl: As stated

sgod/smme/kaa/DM-2025-2Q-DMEA  
June 27, 2025

