



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

DepED SCHOOLS DIVISION OF TABUK CITY	
RELEASED	
By: <u>Adriel</u>	Date: <u>7-17-25</u> Time: <u>8:40</u>

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 292 s.2025

TO: CID Chief
ALS SHS Implementing School (TCNHS)
ALS Teachers
All others concerned

DATE: July 16, 2025

SUBJECT: CONDUCT OF DIVISION SKILLS TRAINING FOR ALS TEACHERS

1. The Schools Division of Tabuk City through the Curriculum Implementation Division shall conduct the Division Skills Training of ALS Teachers at Kagitingan Hall, on July 23, 24 and 26, 2025.
2. The objectives of the activity are as follows:
 - a. To be able to demonstrate proper techniques for table skirting, ensuring that tables are covered neatly and securely, appropriate for various types of events (e.g., formal, casual, or festive).
 - b. To be able to set a formal, semi-formal, and casual table, demonstrating knowledge of the correct placement of utensils, plates, glasses, and napkins according to etiquette guidelines.
 - c. To learn the basic principles of flower arrangement, including color theory, balance, and symmetry, and will create their own flower arrangements suited for different occasions (e.g., weddings, banquets, or festivals)
3. The following are the identified participants for the said activity.

NAME	POSITION	DISTRICT
1. Susan Wandag	T3	NTD1
2. Ceferino Pasabing	T3	NTD1
3. Shirley Pekas	T2	NTD1
4. Krystal Mae Manzanillo	T3	NTD2
5. Lanie Adammo	T2	NTD2
6. Hilda Miguel	T3	STD1
7. Rose Eileen Bulwayan	T3	STD1
8. Dexter Quanzo	T3	STD2
9. Janet Alcantara	T3	WTD2
10. Rode Pascua	T3	WTD1
11. Cesar Ranjo	T3	ETD 1
12. Hubert Elig	T2	ETD2
13. Vic Wegan Loton	T3	ETD3



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14. Regina S. Daguio	T1	ETD2
15. Freda S. Pascua	T3	WTD1
16. Lalaine Orya	T3	ETD3
17. Lizeth O. Dayawon	T2	WTD2
18. Bernalyn B. Balnao	T1	WTD2
19. Liberty Medrano		
20. Precy Melanie B. Tariagao	T1	NTD1
21. Jay Ar Madriaga	T1	NTD1
22. Libertad S. Haboc	T3/Facilitator- ALS SHS Coordinator	NTD1
23. Catherine G. Delarna	MT 2/Facilitator	NTD1
24. Norma L. Dang-as	T3/Resource Speaker	
25. Angelica P. Pecua	T2/Resource Speaker	
26. Ethel Angelique R. Soriano	T2/Resource Speaker	
27. Anacita G. Bongngat	EPSA	CID
28. Lorenza D. Fannot	EPSA	CID
29. Josephina Balisong	EPS-ALS	CID
30. Marionette S. Dooma	EPS-TVL/TLE	CID

4. One Day Service Credit (SC) Compensatory Overtime Credits shall be given to the participants as per DO No. 53 s.2003 Entitled "Updated Guidelines on Grant of vacation Service Credits to Teachers."
5. School heads of teacher participants are instructed to come up with mechanism to ensure observance on the Time - on - Task Policy based on DepEd Order no. 9 s. 2025.
6. For information, guidance and strict compliance.

BENEDICTA B. GAMATERO, PhD, CESO V
 Schools Division Superintendent