



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City
Purok 02, Bulanao Norte, Tabuk City, Kalinga

DepED SCHOOLS DIVISION OF TABUK CITY	
RELEASED	
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Office of the Schools Division Superintendent

06 August 2025

Division Memorandum
No. 329, s. 2025

**COMPOSITION OF THE DIVISION TECHNICAL WORKING GROUP FOR THE
ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) PROGRAM**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Administrative Officer V
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office, through the Curriculum Implementation division announces the composition of the Division Technical Working Group for the Academic Recovery and Accessible Learning Program to wit:

TECHNICAL WORKING GROUP

STAFF	ROLE	FUNCTION/S
Benedicta B. Gamatero PhD, CESO V Schools Division Superintendent	Chairperson	Provide overall leadership and direction to the committee, coordinate the efforts of subcommittees, and ensure that the program's goals are met
Jan Nowel E. Pena Assistant Schools Division Superintendent	Vice Chairperson	
Ramonchito A. Soriano, CES-CID	Program Director	Oversees the development of the program
Sally B. Feken, CES-SGOD	Asst. Program Director	Oversees the provision of the program needs
Emmanuel A. Ubuan, EPS -Math Maribel M. Bravo, EPS- English Henry M. Alunday, PSDS Cresencia M. Naoy, EPS	Focal Persons: Aral Math Aral Reading Aral Science Aral Summer	1. Manage logistical aspects of the programs and resources, Train and provide TA to tutors and school leaders. Prepare and monitor the budget. Ensure financial resources are allocated appropriately.



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		4. Prepare and submit report on the management and implementation.
All Public Schools District Supervisors (PSDS)and all other learning areas Education Program Supervisors(EPS)	District Program Directors	Manage tutors and provide assistance to schools in the district with the various activities.
Helen B. Orap, EPS- LR Loriet Iyadan Teofila Agsunod	Learning Resource	Ensure that learning resources are available for use.
Corazon G. Bravo, PSDS Ferdinand Malagyab, PSDS	Assessment Focal Persons	Oversee conduct of assessment and evaluation methods to assess the program impact and effectiveness. Collect feedback from participants.
All other personnel of SGOD/OSDS - Kenneth Atiwag, SMME - Romeo Agagon, Division Information Officer - Harriet C. Buslig, Human Resource Supply Officer -Welda P. Buslig, Budget Officer -Sixto Lang ay, Accountant with ADAS and AOs - Dr. Rodolfo Niones, Medical Officer and Nurses -Allan Dumalsin, ITO	Support Personnel	Provide support to program management

Committees are expected to start working in due time aligned with their specified tasks.

2. Wide dissemination of the contents of this Memorandum is desired.

For the authority of the
Schools Division Superintendent


JAN NOWEL E. PEÑA
Asst. Schools Division Superintendent

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

CID25/ARAL / mmb