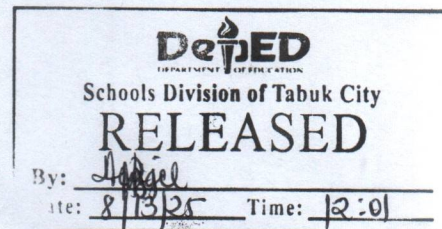




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City



Office of the School Divisions Superintendent

August 13, 2025

Division Memorandum

No. 339, s. 2025

Subject: Attendance- Opening Program and Declaration of the Start of the 125th Philippine Civil Service Commission (PCSA) Inter-Agency Sportsfest

**To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisor
Public School District Supervisor
School Heads of Public Secondary and Elementary Schools
All SDO Division Personnel**

1. In line with the month-long celebration of the 125th Philippine Civil Service Anniversary (PCSA), and pursuant to the Civil Service Commission's mandate under Republic Act No. 6713 and related CSC Memorandum Circulars promoting employee engagement, unity, and well-being in the public service, all School Heads Secondary and Elementary, and Division Personnel are required to attend the Opening Program and Declaration of the Start of the 125th PCSA Inter-Agency Sportsfest on August 18, 2025, from 8:00am to 11:30am at the kalinga Sports Center (Capitol Gym), Provincial Capitol, Kalinga.
2. Anent to this, this event will be held in time for the mandatory Flag Ceremony. All employees are enjoined to attend, with a Skeletal Workforce or PACD to be maintained in each office until 11:30am to ensure uninterrupted public service.
3. All participants should wear mandatory Prescribed Monday Uniform and the Division HRMO are hereby directed to check and submit the attendance of SDO Employees at the office of the Schools Division Superintendent.
4. For your information and strict compliance.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent