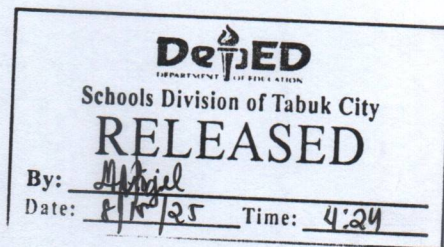




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



August 15, 2025

DIVISION MEMORANDUM

No. 948 s. 2025

**CONDUCT OF PAPER ASSESSMENT OF FOLDERS OF APPLICANTS TO
VARIOUS NON-TEACHING POSITIONS**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
HRMPSB MEMBERS
ALL CONCERNED EVALUATORS
ALL OTHERS CONCERNED

1. The Schools Division of Tabuk City through the Human Resource Merit, Promotion and Selection Board (HRMPSB) will conduct the **paper assessment** of folders of applicants to various non-teaching positions (ADA VI, ADAS III/II, ADAS I, and AO I) on **August 18-20, 2025, 8:00am-5:00pm** at **Kagitingan Hall, 2nd Flr., CID Bldg.**
2. The following are the Members of the HRMPSB for Non-Teaching Positions, to wit:

Jan Nowel E. Peña, ASDS	Chairperson
Sally P. Feken, CES	Member
Dorothy S. Asingal, AO V	Member
Mildred S. Cabay, PIV (AOI)	Member
Catherine M. Badong, HRMO	Member
Joshua A. Rebancos, ADAVI	Secretariat

3. The following are the applicants and their respective schedules:

August 18, 2025 (Monday) 9:30am-12nn

a. Administrative Assistant II (Bookkeeper I)

- | | |
|------------------------|------------------------|
| 1. ADAS2-76-CN35:36-25 | 3. ADAS2-25-CN35:36-25 |
| 2. ADAS2-66-CN35:36-25 | 4. ADAS2-71-CN35:36-25 |

b. Administrative Assistant III (Bookkeeper II)

- | | |
|-------------------------|--------------------------|
| 1. ADAS3-30-CN34:35-25 | 9. ADAS3-72-CN34:35-25 |
| 2. ADAS3-50-CN34:35-25 | 10. ADAS3-96-CN34:35-25 |
| 3. ADAS3-36-CN34:35-25 | 11. ADAS3-99-CN34:35-25 |
| 4. ADAS3-87-CN34:35-25 | 12. ADAS3-114-CN34:35-25 |
| 5. ADAS3-115-CN34:35-25 | 13. ADAS3-111-CN34:35-25 |
| 6. ADAS3-103-CN34:35-25 | 14. ADAS3-9-CN34:35-25 |
| 7. ADAS3-80-CN34:35-25 | 15. ADAS3-33-CN34:35-25 |
| 8. ADAS3-68-CN34:35-25 | |





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c. Administrative Assistant III (Secretary)

- | | |
|-------------------------|-------------------------|
| 1. ADAS3-5-SEC-CN34-25 | 6. ADAS3-7-SEC-CN34-25 |
| 2. ADAS3-28-SEC-CN34-25 | 7. ADAS3-12-SEC-CN34-25 |
| 3. ADAS3-24-SEC-CN34-25 | 8. ADAS3-19-SEC-CN34-25 |
| 4. ADAS3-32-SEC-CN34-25 | 9. ADAS3-17-SEC-CN34-25 |
| 5. ADAS3-31-SEC-CN34-25 | |

August 18, 2025 (Monday) 1:00-5:00pm

d. Administrative Assistant I

- | | |
|----------------------|----------------------|
| 1. ADAS1-63-CN37-25 | 16. ADAS1-37-CN37-25 |
| 2. ADAS1-26-CN37-25 | 17. ADAS1-15-CN37-25 |
| 3. ADAS1-19-CN37-25 | 18. ADAS1-43-CN37-25 |
| 4. ADAS1-11-CN37-25 | 19. ADAS1-24-CN37-25 |
| 5. ADAS1-50-CN37-25 | 20. ADAS1-22-CN37-25 |
| 6. ADAS1-54-CN37-25 | 21. ADAS1-41-CN37-25 |
| 7. ADAS1-4-CN37-25 | 22. ADAS1-33-CN37-25 |
| 8. ADAS1-44-CN37-25 | 23. ADAS1-30-CN37-25 |
| 9. ADAS1-31-CN37-25 | 24. ADAS1-56-CN37-25 |
| 10. ADAS1-38-CN37-25 | 25. ADAS1-14-CN37-25 |
| 11. ADAS1-51-CN37-25 | 26. ADAS1-59-CN37-25 |
| 12. ADAS1-53-CN37-25 | 27. ADAS1-55-CN37-25 |
| 13. ADAS1-48-CN37-25 | 28. ADAS1-42-CN37-25 |
| 14. ADAS1-62-CN37-25 | 29. ADAS1-64-CN37-25 |
| 15. ADAS1-20-CN37-25 | |

August 19, 2025 (Tuesday)

e. Administrative Aide VI

8:00am-12nn

1. ADA6-80-CN37-25
2. ADA6-108-CN37-25
3. ADA6-95-CN37-25
4. ADA6-25-CN37-25
5. ADA6-13-CN37-25
6. ADA6-104-CN37-25
7. ADA6-18-CN37-25
8. ADA6-91-CN37-25
9. ADA6-33-CN37-25
10. ADA6-51-CN37-25
11. ADA6-111-CN37-25
12. ADA6-43-CN37-25
13. ADA6-98-CN37-25
14. ADA6-85-CN37-25
15. ADA6-39-CN37-25
16. ADA6-106-CN37-25
17. ADA6-90-CN37-25
18. ADA6-37-CN37-25
19. ADA6-116-CN37-25
20. ADA6-105-CN37-25
21. ADA6-58-CN37-25

1:00-5:00pm

41. ADA6-1-CN37-25
42. ADA6-60-CN37-25
43. ADA6-65-CN37-25
44. ADA6-19-CN37-25
45. ADA6-82-CN37-25
46. ADA6-11-CN37-25
47. ADA6-9-CN37-25
48. ADA6-6-CN37-25
49. ADA6-42-CN37-25
50. ADA6-17-CN37-25
51. ADA6-27-CN37-25
52. ADA6-36-CN37-25
53. ADA6-100-CN37-25
54. ADA6-101-CN37-25
55. ADA6-54-CN37-25
56. ADA6-12-CN37-25
57. ADA6-22-CN37-25
58. ADA6-31-CN37-25
59. ADA6-2-CN37-25
60. ADA6-74-CN37-25
61. ADA6-41-CN37-25





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- | | |
|----------------------|----------------------|
| 22. ADA6-88-CN37-25 | 62. ADA6-52-CN37-25 |
| 23. ADA6-70-CN37-25 | 63. ADA6-35-CN37-25 |
| 24. ADA6-15-CN37-25 | 64. ADA6-9-CN37-25 |
| 25. ADA6-28-CN37-25 | 65. ADA6-45-CN37-25 |
| 26. ADA6-32-CN37-25 | 66. ADA6-98-CN37-25 |
| 27. ADA6-48-CN37-25 | 67. ADA6-56-CN37-25 |
| 28. ADA6-10-CN37-25 | 68. ADA6-61-CN37-25 |
| 29. ADA6-110-CN37-25 | 69. ADA6-40-CN37-25 |
| 30. ADA6-78-CN37-25 | 70. ADA6-96-CN37-25 |
| 31. ADA6-89-CN37-25 | 71. ADA6-64-CN37-25 |
| 32. ADA6-113-CN37-25 | 72. ADA6-3-CN37-25 |
| 33. ADA6-93-CN37-25 | 73. ADA6-83-CN37-25 |
| 34. ADA6-109-CN37-25 | 74. ADA6-103-CN37-25 |
| 35. ADA6-77-CN37-25 | 75. ADA6-20-CN37-25 |
| 36. ADA6-52-CN37-25 | 76. ADA6-59-CN37-25 |
| 37. ADA6-99-CN37-25 | 77. ADA6-69-CN37-25 |
| 38. ADA6-107-CN37-25 | 78. ADA6-21-CN37-25 |
| 39. ADA6-29-CN37-25 | 79. ADA6-66-CN37-25 |
| 40. ADA6-84-CN37-25 | 80. ADA6-47-CN37-25 |

August 20, 2025 (Wednesday)

f. Administrative Officer I

8:00am-12nn

1. AO1-116-CN37-25
2. AO1-20-CN37-25
3. AO1-11-CN37-25
4. AO1-27-CN37-25
5. AO1-109-CN37-25
6. AO1-28-CN37-25
7. AO1-103-CN37-25
8. AO1-2-CN37-25
9. AO1-122-CN37-25
10. AO1-38-CN37-25
11. AO1-66-CN37-25
12. AO1-139-CN37-25
13. AO1-4-CN37-25
14. AO1-92-CN37-25
15. AO1-44-CN37-25
16. AO1-8-CN37-25
17. AO1-6-CN37-25
18. AO1-90-CN37-25
19. AO1-113-CN37-25
20. AO1-67-CN37-25
21. AO1-73-CN37-25
22. AO1-21-CN37-25
23. AO1-40-CN37-25
24. AO1-114-CN37-25
25. AO1-135-CN37-25
26. AO1-31-CN37-25

1:00-5:00pm

35. AO1-86-CN37-25
36. AO1-99-CN37-25
37. AO1-82-CN37-25
38. AO1-9-CN37-25
39. AO1-81-CN37-25
40. AO1-59-CN37-25
41. AO1-93-CN37-25
42. AO1-110-CN37-25
43. AO1-119-CN37-25
44. AO1-130-CN37-25
45. AO1-134-CN37-25
46. AO1-3-CN37-25
47. AO1-37-CN37-25
48. AO1-138-CN37-25
49. AO1-94-CN37-25
50. AO1-121-CN37-25
51. AO1-35-CN37-25
52. AO1-129-CN37-25
53. AO1-127-CN37-25
54. AO1-104-CN37-25
55. AO1-77-CN37-25
56. AO1-87-CN37-25
57. AO1-51-CN37-25
58. AO1-137-CN37-25
59. AO1-71-CN37-25
60. AO1-131-CN37-25



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>



DepEd Tayo Tabuk City



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- | | |
|---------------------|---------------------|
| 27. AO1-120-CN37-25 | 61. AO1-117-CN37-25 |
| 28. AO1-107-CN37-25 | 62. AO1-76-CN37-25 |
| 29. AO1-140-CN37-25 | 63. AO1-41-CN37-25 |
| 30. AO1-91-CN37-25 | 64. AO1-19-CN37-25 |
| 31. AO1-48-CN37-25 | 65. AO1-136-CN37-25 |
| 32. AO1-141-CN37-25 | 66. AO1-142-CN37-25 |
| 33. AO1-88-CN37-25 | 67. AO1-133-CN37-25 |
| 34. AO1-18-CN37-25 | |

4. Should there be any further clarification, please contact the HR Section at hrmpsbsdtabukcity@gmail.com
5. Immediate dissemination of and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

For the Authority of Schools Division Superintendent


DOROTHY S. ASINGAL
Administrative Officer V
Officer-in-Charge



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