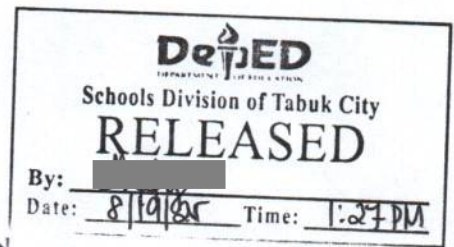




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division of Tabuk City



Office of the Schools Division Superintendent

15 August 2025

DIVISION MEMORANDUM

No. 353 s. 2025

TO: All PSDSs
Public and Private School Heads
All Others Concerned

SUBMISSION OF SCHOOL DRRM PLAN FOR THE SCHOOL YEAR 2025-2026

1. Pursuant to DepEd Order #50, s. 2011, the Schools Division Office of Tabuk City through the Disaster Risk Reduction and Management Unit, initiates the reorganization of the School DRRM Team and the submission of the School DRRM Action Plan for School Year 2025-2026.

2. The activity aims to:

- institutionalize the culture of safety at all levels
- ensure continued delivery of quality education services

3. In compliance with guidelines, the School DRRM Plan **MUST** include, but is not limited to, the following activities:

Activity	Timeframe
1. Student-led school watching and hazard mapping	As scheduled
2. Multi-hazard drill	Quarterly
3. Reorganization of School DRRM Team	Opening of classes
4. Fire Safety Inspection	Every March/ASAP if no Fire Safety Certificate yet
5. Observance of Fire Prevention Month	March
6. IEC on DRRM	As scheduled
7. Develop Learning and Service Continuity	September 2025
8. Revisit and update Contingency Plan	October 2025
9. CCAM related activity	As scheduled

4. All Schools should submit their School DRRM action plan (in PDF format, 1file only) using the attached template (Annex A) on or before September 5, 2025; 4:00PM, using his link: <https://tinyurl.com/TCDDRRMActionPlan>.



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga

Email: tabuk.city@deped.gov.ph

Website: <https://www.depedtabukcity.com>

DepEd Tayo Tabuk City



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5. For queries, you may contact Menchie P. Gamongan, PDO II through CP # 09971069575.
6. Immediate dissemination and compliance with this memorandum are desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

For the authority of the
Schools Division Superintendent

JAN NOWEL E. PEÑA
Asst. Schools Division Superintendent





Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Tabuk City
Tabuk City, Kalinga

DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) ACTION PLAN
School Year 2025-2026

Name of School:		Name of School Head:	
District:		Position:	

[illegible]

Prepared by:

Reviewed:

MENCHIE P. GAMONGAN

Project Development Officer II-DRRM

Date _____

Date _____

Recommending Approval:

JAN NOWEL E. PEÑA

OIC Asst. Schools Division Superintendent

Approved:

BENEDICTA B. GAMATERO PhD, CESO V

Schools Division Superintendent

Date _____



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