



Republic of the Philippines
Department of Education

Cordillera Administrative Region
Schools Division of Tabuk City

DepED
DEPARTMENT OF EDUCATION

Schools Division of Tabuk City

RELEASED

By: _____
Date: 8/22/25 Time: 9:13

Office of the Schools Division Superintendent

August 22, 2025

Division Memorandum
No. 39, s. 2025

Orientation of School Information Coordinators

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads
School Information Coordinators
All others concerned

1. Please be informed that the Schools Division Office of Tabuk City will conduct an Orientation for School Information Coordinators on August 25, 2025 (Monday) from 8:00 AM to 5:00 PM at the DepEd Tabuk City, Kagitingan Conference Hall.
2. The activity aims to equip designated coordinators with a clear understanding of their roles and responsibilities in managing school communications, promoting transparency, and supporting the division's information initiatives.
3. The following School Information Coordinators are expected to attend:

1. Jinky Leizl F. Odsinada	26. Vicky R. Lingbawan
2. Arlene Rose T. Gacuya	27. Roma Amor A. Babate
3. Lucky Jane E. Bakidan	28. Anna Andiah I. Baruzo
4. Henzel Wanawan	29. Josephine P. Datul
5. Janice N. Wassig	30. Ricalyn D. Casiyaran
6. Sionel P. Cuesta	31. Kathleen L. Gunnawa
7. Mary Ann Bommosao	32. Gretchen A. Sappa
8. Armida M. Ayle	33. Lorna A. Cusay
9. Marina T. Anungos	34. Novagrail N. Paclay
10. Delight Claire Dilag	35. Michael Roland Asperin
11. Carmelia Bogga	36. Shara Jane Gaydan
12. Maricris W. Wansi	37. Janice A. Ngaya-an
13. Marjorie Balutoc	38. Liza Marilyn W. Sabawil
14. NeslyBeth R. Attong	39. Rodora G. Alngag
15. Remy B. Bagninit	40. Denia Ondog
16. Shellow Rachael P. Mauanay	41. Dondon Gumpad
17. Analyn L. Dumawat	42. Jenny Claire Pecua
18. Divina Malnawa	43. Diana Antonio
19. Rheana N. Damagon	44. Karla Trinio
20. Myrasol Bainco	45. Archie Faith A. Luis



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Tabuk City

Office of the Schools Division Superintendent

21. Janylyn G. Ballay	46. Frances D. Gacuya
22. Jivelyn L. Dalimag	47. Romeo B. Agagon
23. Lourdes A. Asiw	48. Ashlyn M. Colangao
24. Michelle E. Tawacnig	49. Lasinda B. Pansiw
25. Violeta B. Sagasag	

6. Participants shall be entitled to one (1) day service credit in accordance with existing DepEd guidelines.
7. Immediate and wide dissemination of this memorandum is enjoined.

For

BENEDICTA B. GAMATERO PhD. CESO V
Schools Division Superintendent