



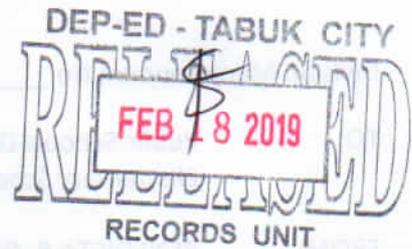
Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF TABUK CITY**  
City Hall Compound, Tabuk City



Division Memorandum No. 39 s. 2019

TO: Public Schools District Supervisors  
Elementary School Heads

FROM: *[Signature]*  
BENEDICTA B. GAMATERO  
OIC-Schools Division Superintendent



SUBJECT: **Workshop on the Development of Instructional Materials in Science**

DATE: February 18, 2019

1. This is to announce the conduct of Workshop on the Development of Instructional Materials in Science on February 28- March 1, 2019 at TAMPCO Inn and Restaurant, Appas, Tabuk City.
2. The activity aims to:
  - a. Provide Grade 4 Science teachers to prepare IMs to complete their submitted DLL during the Critical Content seminar.
  - b. Re-orient teachers on the LR guidelines and specifications in the preparation of IMs in Science.
3. The participants are all Grade 4 Science teachers who participated during the Division training in critical content.
4. For confirmation of registration please call or text 09262880009 or 09292216518 for final listing. Failure to contact said CP nos. means non-inclusion in the pax. Deadline for confirmation is on or before February 26, 2019.
5. It is requested that participants should bring the following:
  - a. Laptops
  - b. Working pocket wifi/wifi stick
  - c. Print and digital copies of DLL/DLP
6. Participants are also expected to be at the venue on time on scheduled dates.
7. Meals and snacks for the two (2) day workshop shall be charged to HRTD while travelling expenses shall be charged against local funds subject to auditing rules and regulations.
8. Immediate and wide dissemination of this memorandum is desired.

CID/cmn