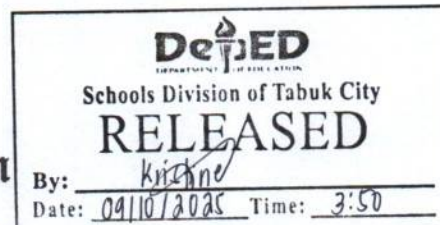




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF TABUK CITY



September 10, 2025

DIVISION MEMORANDUM

No. 391 s. 2025

CONDUCT OF POTENTIAL AND PAPER ASSESSMENT OF FOLDERS OF APPLICANTS TO ATTORNEY III OF SDO TABUK CITY

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
HRMPSB MEMBERS
ALL CONCERNED EVALUATORS
ALL OTHERS CONCERNED

1. The Schools Division of Tabuk City through the Human Resource Merit, Promotion and Selection Board (HRMPSB) will conduct the **potential and paper assessment** of folders of applicants to Attorney III on **September 12, 2025, 7:00am onwards** at **Katarungan Hall, 2nd Flr., Main Bldg.**
2. The following are the Members of the HRMPSB for Non-Teaching Positions, to wit:

Jan Nowel E. Peña, ASDS	Chairperson
Sally P. Feken, CES	Member
Dorothy S. Asingal, AO V	Member
Nicasio C. Sumarita Jr. EPS (NEU)	Member
Catherine M. Badong, HRMO	Member
Joshua A. Rebancos, ADAVI	Secretariat

3. The following are the applicants and the schedules:

ATTY3-2-CN40-25	ATTY3-7-CN40-25
ATTY3-3-CN40-25	ATTY3-9-CN40-25
ATTY3-4-CN40-25	ATTY3-12-CN40-25
ATTY3-5-CN40-25	ATTY3-14-CN40-25
ATTY3-6-CN40-25	

7:00 a.m. – Written Test
8:15 a.m. – Skills Test (Work Sample Test)
9:30 a.m. – Behavioral Events Interview (BEI)
4:00 p.m. – Open Ranking Session

4. The following are the assessors for Behavioral Events Interview (Oral)

Mildred S. Cabay, PIV	Henry M. Alunday, PSDS
Dolores D. Ganotice, SPII	Lovelyn L. Mukay, AOIV
Nicasio C. Sumarita Jr., EPS	





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5. Kindly bring with you your laptop, laptop charger, extension cord, and calculator on the said schedule. Be ready to have a gmail account using your application code. (e.g. atty3-15@gmail.com) and use the conventional name ATTY3 15.
6. Should there be any further clarification, please contact the HR Section at hrmpbsdotabukcity@gmail.com
7. Immediate dissemination of and compliance to this memorandum is desired.

BENEDICTA B. GAMATERO PhD, CESO V
Schools Division Superintendent

For the Authority of the Schools Division Superintendent

DOROTHY S. ASINGAL
Administrative officer
Officer In-Charge



Address: Bulanao Central School Cmpd., Purok 2, Bulanao Norte, Tabuk City, Kalinga
Email: tabuk.city@deped.gov.ph
Website: <https://www.depedtabukcity.com>



DepEd Tayo Tabuk City